



Centurion
UNIVERSITY

*Shaping Lives...
Empowering Communities...*

Centurion University of Technology and Management, Paralakhemundi
School of Engineering & Technology

IQAC-NAAC CELL

IQAC MEETING MINUTES - 8

Venue: JITM BOARD ROOM

Date:07.04.2014

Time:04.30 P.M.

Members Present:

1. Prof. D.N.Rao, Vice-President
2. Dr.Anita Patra-Dean-Soet
3. Dr.S.P.Nanda-Associate Dean
4. Mr.S.Kameswara Rao-Deputy Registrar(T&P)
5. Mr.Durga Prasad Padhi-Deputy Registrar (Admn)
6. Mr.Arun Manohar-HOD-Mechanical Engg.
7. Mr.Prafulla Kumar Panda-HOD-Civil
8. Mr. Sandipan Pine-HOD, ECE
9. Mrk.Madhava Rao-HOD, EEE
10. Mr.Manoj Kumar Kar-HOD- Computer Science Engg.
11. Dr.Achut Kumar Panda IQAC Coordinator

Agenda

- Conducting Tutorial classes and use of E-materials
- FDP & Summer Immersion for Faculty
- New Age teaching methodology training-Finalization of Faculty participants
- .New Free Elective (Project based) for 5th semester
- NAAC report -- Proctorial system

The meeting of IQAC Cell, JITM Campus, Centurion University was held and the following resolutions were taken by the Board

- Matters related to conducting tutorial classes and use of E-materials was reviewed and in this connection Prof.D.N.Rao has added that the usage of E-Materials for the class work should be encouraged by the MRC Team in the class rooms and accordingly he further advised Dr.Prajna Pani to plan for implementation. He also instructed that the E-Materials for the new academic session 2014-15 f are to be in three versions i.e. **Laptop Version, Tab version and Mobile Version**, so, that students can download as per their ease and use for the class work.
- The Dean SoET has informed in the meeting that from 2nd June to 15th June 2014, training will be given to the faculty members regarding the new age teaching methodology at Paralakhemundi Campus. It was also clarified that, for the faculty Summer Immersion programme, faculty members from each department are encouraged to go for Immersion/Workshop/FDP/Seminar for a maximum period of fifteen days. An amount of Rs.10, 000/-(Maximum) will be sanctioned to the faculty members for the Immersion programme after submission of report and presentation before the authorities
- It was informed in the meeting that a new “Project Based “ free elective have been introduced for 5th semester students of all branches
- It was decided in the meeting to introduce the proctorial system from the next session. 15 students will be allocated to one faculty from each department to act as a proctor. Proctors have to take care about students academic activities. The proctor shall guide the student in all aspects .HoD-CSE&IT was entrusted with the responsibility of implementation of the same with the help of Dean-Office.

The meeting ended with vote of thanks by Dr.Achut Kumar Panda IQAC coordinator.