



## **Centurion University of Technology and Management, Odisha**

### **Minutes of the IQAC Meeting, Parlakhemundi campus**

Date: 29th June 2019

1. Dr. Haribandhu Panda, VC
2. Dr. Anita Patra, Registrar
3. Dr. S.P. Nanda, Dean (SoA)
4. Dr. B.P. Mishra, Dean (SoET)
5. Dr. Durga Prasad Padhi, Deputy Registrar (Admin.)
6. Mr. S. Kameswara Rao, Deputy Registrar (T&P)
7. Dr. P.S. Rao, Mech. Engg., Dean (R&D)
8. Prof. Prafulla Kumar Panda, HoD, Civil Engg.
9. Prof. Manoj Samal, HoD, EEE
10. Prof. Sandipan pine, HoD, ECE
11. Prof. Sasibhusan Maharana, HoD, CSE
12. Dr. Rashmi Ranjan Parida, PGP Coordinator (SoM)
13. Mr. A. Rama Krishnam Raju, Nominee from Society
14. Dr. Girish Prasad Rath, IQAC coordinator.

## **Agenda and Action Taken:**

CONSIDERED the minutes of the previous meeting of IQAC and since no corrections / objections were raised, the minutes are ratified.

### **1. Admission related**

- SOAS has conducted Admission Awareness Programme with the Admission team.
- Based on the admission data it is decided to highlight the students placement and individually each faculty is requested to focus on admission of students through career counseling.
- Two parents meetings, i.e. one at Srikalulum and the other at Jeypore (k) were already conducted. There was a good response in the meetings and feedbacks given were positive. Another meeting would be conducted in May 2019 at Berhampur

### **2. Teaching and Learning**

- Considered: SOAS had decided to conduct for baseline test for B.SC and M.Sc in the last week of July
- Course Preparedness Presentation was held on 25<sup>th</sup> June 2019 at 10.30am in the CSREM Conference Hall.
- Learning Records for all theory and practice courses need to be verified (random samples) by Deans
- Newly joined faculty will go to all the laboratories in the campus to get proper orientation
- Remedial classes had been planned and will be started soon after their final exam for 23 May
- Personality Development sessions and IELTS sessions are being conducted for students
- Hisab Nikas- Budget analysis (2019-20) has been done by BBA students.
- Considered: It has been decided that remedial /back log classes will start immediately after students report to the class as next EOD is in the month of July 2019. All mentors are requested to provide the back log details so that it can be finalized

### **3. Student training**

#### ***3.1 Placement Training***

- Summer Pre-Placement training for 33 days commenced from 29<sup>th</sup> April 2019
- Summer Pre-Placement training conducted for 2016-20 batch
- CUPET test held for 7<sup>th</sup> Semester
- Considered: Registrar, CUTM suggested to form a team of faculty from SOM and CSE to work on a project on Blockchain Application in Accounting/other domains.

- The sector wise startup to be promoted has been listed, 32 students have shown interest to take up startup.
- All faculty are instructed to visit at least one industry for industry linkage
- Student Specific career plan has been completed by some of the mentors
- For Atal Project - NGO partners have been trained in different fields by our certified accessors

### **3.2 Job preparedness**

- A close monitoring system is implemented for the betterment of students and industry readiness by Training and Placement Cell
- 11 students were trained on various 3D Experience software on Delmia ,Enovia, Dymola, Catia
- LSD online test on ERP planned on 6th April
- LSD Marks and attendance analysis is scheduled on 5th April 2019

### **4. Culture, Sports and Responsibility(CSR)**

- Utkal Divas (Odisha Foundation Day) was celebrated in the campus on 1<sup>st</sup> April 2019
- Students participated in International Yoga day celebration on 21<sup>st</sup> June 2019
- NCC and Youth Red Cross organised a Blood donation camp on 30th March. 56 units of blood was collected and deposited in the District Blood Bank.Gajapati.
- Candle Peace March for Pulwama Victims wherein 400 students participated in the rally alongwith VC, Pro VC, Deans and Faculty members.

### **5. Placement**

- Almost all MBA students doing their Internship in different locations of Odisha and Andhra Pradesh
- Ektir Rural Management Services Pvt Ltd campus drive held and two B.Tech-Ag students got selected.
- GTET campus recruitment drive held and four B.Sc-Ag students got selected.
- ICRISAT, Hyderabad has selected three B.Sc-Ag students for 6 months internship
- IISWC, Dehradun has approved to provide in- plant training to 19 B.Tech-Ag students from 1st June 2019.
- CIPHET, Ludhiana has confirmed to provide in-plant training to seven B.Tech- Ag students.

## 6. Management Development Programs/ FDPs

- Considered: It has been decided to conduct Faculty Enablement/Development Program in the month of May for internal as well as external Faculty.
- Considered: The Dept. Of Optometry SoAS was organized Faculty Development Programme on 25th May 2019, Dept. of Physics on 6th and 7th May 2019.
- School of Engineering and Technology successfully organized Two-day' Summer Immersion Training Workshop on "Dassault Systems-SIMULIA" on **27-28<sup>th</sup> May 2019** at CUTM, Paralakemundi Campus.
- A Faculty Development Program on " *REVIEW OF MENTORING PROCESS* " was held on **31st May 2019**
- Considered: A Faculty Development Program on "*ONLINE COURSE DEVELOPMENT IN AWS PLATFORM*" was held on **18 April 2019**
- Considered: A workshop on Online Course Development was organized in the Language Lab, School of Management, Paralakhemundi Campus.
- Considered : conducted Faculty Enablement/Development Program in the month of May for internal as well as External Faculty.
- Prof. Fakir Charan Das, Retired Principal Scientist, CRRI Cuttack. Motivational, Entrepreneurship delivered a talkon "Rice Processing mechanism and its value addition" on 21st April at 11 AM .

## 7. Research and Publication

- Considered: HoDs informed to all faculty to plan for publication based on the work done in summer projects within next two months.
- Publications- Conference publications:06 and Journal publications: 04  
Participation in Seminars :02
- Ph.D affairs- Research Methodology class work results declared for 2018Admitted batch.

## 8. Resource acquisition

### *a. Lab/ workshops development (equipment & others)*

Considered: Biovia Discovery Studio Training would start at PKD campus on 15-05-2019

### *b. Library facilities*

Head of the departments requested faculty to look into any new book requirements

## 9. Strategic Plan

- Mentoring classes held every week and students were counseled to complete online subject registration by 30<sup>th</sup> June 2019
- Considered: It has been decided to engage the faculty to conduct project work in summer for career advancement,
- SMT Meeting was conducted on 24<sup>th</sup> and 25<sup>th</sup> April
- Department mentoring process for all discipline was reviewed in the meeting.
- Considered: Deputy Registrar Admin. to do the renovation/maintenance work of hostels, Academic blocks including toilets etc. More number of drinking water points to be provided in each floor of the academic blocks.
- Considered: Student Specific career plan needs to be completed for each student of the School

## 10. Faculty, students and Staff welfare

- Considered to implement Faculty performance incentive system to promote Research, Publication, Project, and Consultancy.
- Incentive for faculty regarding Competency Development, Higher Education, Research & Consultancy Projects and Publications was announced .
- CUTM made partnership with NSDC , received certificate.
- Considered: In view of the **GENERAL ELECTIONS** in the State, CUTM declares **Local Holidays** on different dates for its Constituent Campuses to enable the staff and students to cast their votes

**The meeting was adjourned with thanks to all the members present in meeting.**