



Centurion University of Technology and Management, Odisha

Minutes of the 27th IQAC Meeting, Parlakhemundi campus

Date: 29.12.2018

Time: 3.00 p.m.

Venue: Conference Hall, MBA Block

Members Present:

1. Dr. Anita Patra, Registrar.
2. Dr. M. Devendra Reddy, Dean. MSSSoA
3. Dr. Durga Padhi, Deputy Registrar-Admin.
4. Prof. S. Kameswara Rao, Deputy Registrar Placements
5. Dr. B.P. Mishra, Dean (SoET)
6. Dr. P.S. Rao, Dean,R&D
7. Prof. Prafulla Kumar Panda, HoD, Civil Engineering
8. Prof. Manoj Samal, HoD, EEE
9. Prof. Balaji Padhi (SoAS)
10. Prof. Abhinash Paikray (Civil Engineering)
11. Prof. Sonali Swagatika (Ag. Engg.)
12. Prof. Prabhat K Pattnaik (ECE)
13. Prof. Rashmi Rekha Behera (EEE)
14. Prof. Suman P. (Mech.)
15. Prof Chandan K. Giri (CSE)
16. Prof. Sandipine Pine, Associate Dean, SoET
17. Dr. S.P. Nanda, Dean Administration, MSSSOA
18. Dr. Rashmi Ranjan Parida, PGP Coordinator SoM
19. Dr. Girish Prasad Rath, SoM, IQAC Coordinator

IQAC Coordinator, Dr. Girish Prasad Rath welcomed the esteemed IQAC members present in the meeting. Dr. Abid Hussain handed over the charge of IQAC Coordinator to Dr. Girish Prasad Rath. Everyone present including Dr. Rath thanked him for his endeavor during the tenure.

Sixth Convocation of the Centurion University at Parlakhemundi Campus was held on 1st December 2018. His Excellency, **Prof. Ganeshi Lal, Hon'ble Governor of Odisha**, and Distinguished Chief Guest, **Prof. Barney Glover, Vice Chancellor, Western Sydney**

University, Australia graced the occasion. 25 students from different schools received Gold medals from Hon'ble Governor.

Agenda and Action Taken:

1. Admission related

- The admission updates were collected from the admission dashboard. The students of B.Sc Ag Hons, B.Sc. Fisheries, B.Tech, Diploma, BBA, MBA have already reported.
- Manager Admission has suggested all Hods to finalise the date for parents meeting.

Teaching and Learning

- Considered to start Career Plan for the first year students. Hence, the baseline test was conducted during the Induction program and the basic information as per the template was captured. Then, later on, it was discussed in Mentoring Classes of the students to work out the details further.
- Considered to develop more e-contents by concerned faculty members to supplement the requirement of the students.
- Fees for fourth year B. Tech would remain as usual. However, if a hosteller visiting outside the campus for Internship (related to domain) could get a refund for a part of the food bill for that period, subject to a maximum of 3 months.
- Considered for counseling of students having more backlog; defaulters list excluding drop outs and pass out were mailed to HoDs and Mentors to follow-up.
- It is resolved to provide more online resources/ links by the concerned faculty to make student updated.

2. Student training

2.1 Placement Training / Job preparedness

- Considered for focusing on the quality of training. Director Placement to visit PKD campus more number of times and assess the progress. Customised training needed to have impact. Technical training would be handled by respective departments. GD and mock PI sessions would be conducted soon for the Final Year students.
- SSP India agreed to provide internship AG Tech students. OASME chairman agreed to allow the students to perform internship in small scale industries. New –Holland and Jain Irrigation required 5-7 fresh graduates for marketing of their products.
- AMCAT was conducted for all the registered students.

3. Faculty Development Programme.

- Considered for delivering a talk on “Honeybees” the creatures with unimaginable intelligence and amazing behaviours" and discussed with the students and Faculty members for the institutional developmental activity on Entomology especially on Apiculture. Prof. Chitta Ranjan Satapathy, Former Professor, Entomology & PI, AICRP on Honeybees & Pollinators (ICAR), OUAT, Bhubaneswar delivered the talk.

- 18 faculty members from different schools/branches presented their papers in the International conference ICMSEA 2018, organized by Centurion University in association with BITS, Vizag, in Vishakhapatnam

3.1 Culture, Sports and Responsibility

- University formed a **Sports Council**. University Sports Council was constituted comprising of Dr. Supriya Pattanayak, Dy. Vice Chancellor as Chairperson and the other 11 Faculty members. Mr. Rabinarayan Routray, Dean (Sports) would serve as Member-cum-Secretary. This Council would be responsible for directing all sports activities for the University.
- Considered for organizing a friendly Intra College Sports Competition SPORT TECH 2K18 from 10 to 17 December, 2018. The Director Sports, Dr. Govindarao Itraju, managed the event with the help of selected student coordinators. The different events organised were cricket, volleyball, badminton, and chess.
- Considered for planning and conducting the following events, which was done smoothly with the help of CSR volunteers: Vana Mohatsav, Blood Donation Camp, regular club activities, Independence Day-Competitions and Independence Day Observation, Swachhata internship, National Science Day and National Sports Day celebration, Candle light March-A tribute to Sri Vajpayee, visit to Navjeevan Trust by NSS, Fund raising campaign for Kerala relief, Kabbadi Championship, Cultural Night, International Literacy Day observation, Ganesh Puja, Viswakarma Puja, etc.

4. Placement

- Considered for providing **Internship** of B.Sc (Ag.) students (Section – D & E) in various organizations such as AP State Seeds Corporation, AP Sericulture Board, Indofil, IFFCO, Nidhi Seeds, Vedic Agro, Godrej CDPL, Nagarjuna Fertilizers & Chemicals Ltd., etc. Two B.Sc. (Ag.) students got selected for ICRISAT internship at Hyderabad.
- Considered for **campus recruitment drive** by the following companies, namely DHAN Foundation, SANRA Organics, Acufil, Jain Irrigation, Agri Services Pvt Ltd., Patanjali, Coromandel International Ltd., Gboxz Technologies, Mindtree, Polycab Wires Ltd., Netafim Irrigation, Syngenta India Foundation, Welspun, Sadbhav Engineering, Mindtree, Krishna Group, Biocrux, Capital Aim, Soctronics / Veda IIT.

5. Research, Publication

- The house was informed the approval of NSDC Agri. RPL Project.
- Two books were published- one by Dr.M. Devender Reddy Dean MSSSoA and one by Prof. Ashok Misra,Dean SoAS
- 6 research papers from School of Applied Science, were published by the faculty members.
- School Of Management has submitted One project proposal. Preparations are on for conducting the ICSSR approved FDP.

6. Resource acquisition

6.1 Faculty/staff recruitment & development

- Considered the faculty requirement in B Tech (Ag), Dairy Technology and EEE (power system), different departments of Agriculture such as Agronomy, Forestry, Genetics & Plant Breeding, Horticulture and Entomology. The CVs of interested candidates were scrutinized by Deans. Interviews were conducted in phase-wise and suitable candidates were selected.
- Prof. Chitta Ranjan Satapathy, Former Professor, Entomology & PI, AICRP on Honeybees & Pollinators (ICAR), OUAT, Bhubaneswar joined MSSSoA as Adjunct Professor.
- Considered for teaching staffs to attend the IELTS Faculty Workshop. The programme was facilitated, conducted and monitored by Prof. Prajna Pani from Department of English in phase manner.

6.2 IT resource

- Centurion University ERP system is powered by iCloudEMS. . Further, **Biometric integration** (in-out punch) has been done in ERP and it is directly linked to the payroll module. Now, one can check previous day in-out punch, holiday, weekly off, type of leave availed in ERP through login (<https://www.icloudemserp.com/corecampus/index.php>).
- Installation of digital material testing laboratory in Mech. Engg. was completed.

Lab/workshops development (equipment & others)

- Undergoing works of different Units of MSSSoA are Composting Unit, Mushroom Unit, Biofertilizer Unit, Mini Processing Unit, Dairy Unit, Tissue Culture Lab, Seed Processing Unit, Hydroponics Unit

6.3 Physical facilities

- The havoc caused due to **Cyclone Titli** on 11th of October 2018 was heart wrenching in the campus. Our administration called an urgent meeting and reviewed the post-cyclone restoration work in the campus. The Durga Pooja holidays were shortened in order to restore the challenging task of rebuilding and reorganising all our field labs as quickly as possible.
- Considered for installation of Fire Safety equipment in all buildings as per the standard and getting Fire Safety certificates. Deputy Registrar acted swiftly and the technical team completed the work at short notice.
- Considered for installation of solar panels in both the CRC Buildings, which would reduce the electrical problems- Load enhancement for solar power project, Solar house installation. Work is still under progress.

6.4 Library facilities

Library renovation work was completed and set in order with improved upkeep condition and installation of safety measures. Furniture was brought from Wood Lab. It was decided to keep the Library open for 24 hours with the placement of duty of Library Assistants in two shifts.

Library operational and development Plan

- Create awareness and importance of visiting the library to readers especially the faculties and explain about the open access and maximum utilization of library resources.
- Organise library meetings from time to time where maximum student and faculty representatives to be invited and get the feedback on library improvements, etc.
- Build up on a new Inter library Loan Management System to enhance the utility of rich resources available on collection.
- Review our catalogue, cataloguing system and classify the books on the racks/shelves, paste spine labels, write the call numbers and organize them in a helpful sequence as per the Dewey Decimal Classification Schedule.
- Need to increase the budget for purchase of new books of fictions, handbooks, encyclopedias, atlases, time lines, Coffee table books, language books such as Odiya and Telugu novels to attract the readers' community to the library.
- As per the UGC's recent guidelines, provision of providing services for students with disability, space on the ground floor exclusively for the disability students.
- Reorganise space on the library's upper floor (1st floor) to create a more silent area where genuine readers can do serious study.

7. Community Engagement (Extension)

- Considered for celebration of Birthday of M.S. Swaminathan and inauguration of **Agrifora Students Society**. The programme was conducted successfully wherein Dr. Veerabhadra, a Retired Scientist from N.G. Ranga University, AP inaugurated the society.
- Eye camps were conducted in Centurion Public School and PKD campus by the B. Optometry students as a part of their curriculum.
- Planned to organize **Tribal conclave** (Tata & Centurion University) on 1st and 2nd September 2018. The event was organized successfully wherein Tribal Leaders from different States of Odisha, AP and Telengana participated

8. Strategic Plan

Making MSSSoA ready for getting ICAR accreditation

Getting MSSSoA ICAR Accreditation is now our top most agenda. In this endeavour, LOI of MSSSoA for Accreditation was submitted to ICAR, New Delhi. Further, our Deans visited ICAR accredited Agriculture Institution to know more about the norms, procedure and standards to follow. What comes out as striking were (i) Use of Technology everywhere, (ii) Use of IT in every part of governance, (iii) Spic and span labs and admin buildings, and (iv) Doing things to scale.

Land allocations, field lab preparation for ICAR inspection

Keeping in view of ICAR inspection (January 2019), land was allocated to different departments such as Agronomy, Horticulture, Genetics & Plant Breeding, Entomology,

Plant Pathology, Soil Science, Biochemistry and physiology, Animal Sciences and Agricultural Engineering, to develop field labs. As per ICAR guidelines

HoDs and other faculty members were requested to identify the lands either inside of the campus.

Smart Farming: Future of Agriculture

Considered for making aware of and working towards the enormous potential of data/knowledge management, AI and IoT in the area of agriculture and allied sectors. All MSSSoA faculty are required to access Biovia and adopt methods like Precision Farming, Agricultural Drones, Livestock Monitoring and Smart Greenhouses and work towards doubling farmer's income. Faculty are advised to create various plots, where students will work rigorously and to ascertain the proper use of funds provided by Dassault.

9. Student welfare

- Considered for publication of a magazine on farming community in regional language by our student. It was a proud moment when our first student initiative agricultural magazine SHYAMALA SUBARNA by D. Shuvam, passed out student, was released by Minister of Agriculture, Odisha.
- Considered for conducting JRF Coaching; further top 50 students were selected based on high CGPA up to 4th semester. The programme is running for different subjects such as Agronomy, Horticulture, Plant Sciences, Entomology and Soil Sciences.
- Considered for the payment issues of transport fees as of requests received from students and parents. It was decided that all students, who do not reside in hostels, need to pay Transport fees. However, if the student is from Patikota or Rasur, Katalakaitha would be exempted from paying this fee. Similarly, student coming from adjoining areas, where they need to cover more than 1.5 km distance from place of residence to the nearest service point of University bus, then the students on demand may be exempted from the transport fees.
- One ragging case was registered under MoHRD. Therefore, CONSIDERED for submission of online anti-ragging affidavit by all students of the University, which was ensured by Deans. Proof of the same was archived in the Office.
- Considered for covering Insurance for all students.
- Home Coming 2019 was successfully organized on 22nd Dec for our pass out students.
- Dean Student Affairs would initiate the nominations for Best Student Award for 2019 (out going batch) which is given every year in Gajajyoti function.

10. Faculty and Staff welfare

- Considered for the assessment of performance scores for faculty (5 year plus service) and for staff.
- Considered for renewing of Health Insurance of all faculty and staff(family).
- Considered for the promotion of some eligible Assistant Professors to Associate Professors.

There were no more points raised for discussion, hence the discussion ended with a vote of thanks to the chair.

- Prof. Anurag Pro.V.C shouldered the responsibility of conducting 4 weeks of Orientation programme for 2018 B. Tech students (newly joined batch). The core team was formed and they conducted the programme successfully.