



**Centurion**  
**UNIVERSITY**  
*Shaping Lives...  
Empowering Communities...*

**Centurion University of Technology and Management, Paralakhemundi**  
**School of Engineering & Technology**

**IQAC-NAAC CELL**

**IQAC MEETING MINUTES -10**

Venue: JITM BOARD ROOM

Date: 15.11.2014

Time: 04.00 P.M.

**Member Present:**

1. Prof. Anita Patra, Dean (SoET),
2. Prof. Durga Padhi, Deputy Registrar-Admin.
3. Mr. S. Kameswara Rao, Deputy Registrarplacements
4. Prof. P. S. Rao, HoD, Mech.
5. Prof. Prafulla Kumar Panda, HoD, Civil
6. Prof. K. Madhava Rao, HoD, EEE
7. Prof. Sandipine Pine, HoD, ECE
8. Prof. Manoj Kumar Kar, HoD, CSE
9. Prof. S. P. Nanda, Associate Dean (SoET)
10. Prof. Rasmi Ranjan Parida, PGP Coordinator (SoM)
11. Prof. C. R. Rao, Management Member
12. Mr. Arun Pandey, Alumni
13. Mr. A. Rama Krishnam Raju, Nominee from Society
14. Mr. P. B. Srinivas, Industrailist
15. Dr. P .S. V. Ramana Rao, IQAC Coordinator

**Agenda**

- To approve the list of Skill Development courses offered as PE & FE in even semester
- Annual Faculty Appraisal, SMT meeting @ 20.09.14
- Proposed Choice Based Credit System curriculum structure-Department wise status appraisal
- Open source operating system
- Basic mathematics classes for the 1<sup>st</sup> year students
- Academic Audit Report
- NAAC Documentation

The meeting of IQAC Cell, JITM Campus, Centurion University was held and the following resolutions were taken by the Board

- Discussion was held in the meeting about the list of Skill development courses which are provided by various departments. The members in the meeting suggested that for each course, teacher should write a brief write up on course objective, course outcome, course content, pedagogy and evaluation components.
- Dean SoET has briefed about the discussions of SMT meeting held on 20.09.2014 in CIT, Jatni. The details of discussion are given below:
  - Course Curriculum to be developed in 25% core and 75% elective mode.
  - Skill courses to be offered under the Professional electives & Free Electives
  - Information & Training packages to be prepared for different companies
  - **Proposed CBCS curriculum structure-Department wise status appraisal:**

The Dean SoET has informed that, all the HoDs should submit department wise--proposed curriculum structure by 31.11.2014. The Vice-Chancellor, CUTM will review the proposed curriculum structure.
- The university will go for change of its operating system from Microsoft to UBUNTU
- It was decided in the meeting that bridge classes are to be held for basic mathematics subject for the 1<sup>st</sup> year students .
- An elaborate discussion was held regarding the Academic Audit report submitted by the group of Professors from CIT campus and based on the recommendations necessary actions were also reviewed in this meeting.
- The members reviewed the file documentation process of NAAC accreditation. All the HoDs were advised to complete all NAAC related documentation latest by 15<sup>th</sup> December 2014, so that Self Study Report report may be uploaded.

The meeting ended with vote of thanks by Dr. P.S.V.RamanaRao, IQAC coordinator