



**Centurion**  
**UNIVERSITY**  
*Shaping Lives...  
Empowering Communities...*

**Centurion University of Technology & Management**  
**Parlakhemundi Campus**  
**IQAC-NAAC CELL**  
**IQAC MEETING MINUTES - 1**

**Venue: BOARD ROOM**

**Date: 17.07.12**

**Time: 3.30 P.M.**

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**Members Present:**

1. Dr.Srinivas Mantha-Dean-SoET
2. DR.M.L.Narasimham,Dean-Academic
3. Dr.C.R.Rao.Member
4. Dr.S.P.Nanda- Associate Dean- SoET
5. Dr.D.C.Panda- HOD-ECE
6. Mr.K.Madhav Rao, HOD EEE
7. Mr.Suvendu Nayak HOD– CSE
8. Mr.Arun Manohar-HOD-Mech
9. Mr.V.B.Chandrasekhar-HOD-Civil
10. Dr.Achut Kumar Panda-IQAC Coordinator

**Agenda:**

- ERP Lesson Plan entry
- Summer immersion reports & presentation
- Bridge Class
- Present Status of the Department,Classes & Practicals
- Inauguration of E-Material on 27<sup>th</sup> August 2012
- 2<sup>nd</sup> year Syllabus (New Curriculum)
- E-Materials of higher semesters
- Regarding 1<sup>st</sup> sem-Tutorial/Improvement classes

The meeting of IQAC Cell, JITM Campus , Centurion University was held and the following resolutions were taken by the Board.

- All the HODs are requested to verify whether that the faculty members of their department uploaded the lesson plans for theory and Labs or not for this current academic year semester in the ERP system.
- Further, all the HODs were informed that , the faculty members have to submit summer immersion reports along with the power point presentation.
- All the HODs were also informed that the orientation programme and bridge course classes for the 1<sup>st</sup> year students are to be arranged.. The Batch coordinator and the Time Table coordinators were advised to prepare the tentative time table by 18<sup>th</sup> July 2012 and final time table to be released by 19<sup>th</sup> July 2012 after suggestions & teacher allotment from respective HODs
- It was informed in the meeting that after preparation of E-materials, the Inauguration of E-Materials will be done on 27<sup>th</sup> August 2012 at 3 P.M by the Hon'ble Vice-Chancellor Dr.D.Nageswar Rao in the CSREM seminar hall. The detailed agenda in this regard will be circulated. Further all HODs are instructed to follow up the process.
- Dr.M.L.Narasimham briefed about the new curriculum and the templates for 2<sup>nd</sup> year Subjects and requested all the HODs to submit the data .

The meeting ended with vote of thanks by Dr.Achut Kumar Panda IQAC coordinator.