



Centurion University of Technology & Management

Bhubaneswar Campus

Minutes of the IQAC Meeting

Date: 06.02.2015

Time: 3.00pm

Venue: Jatni campus

Members Present:

1. Prof. A.M. Mohanty, Pro Vice Chancellor, Chairman(IQAC)
2. Prof. Kalyan Banerjee, Pro Vice Chancellor(Learning)
3. Prof. Haribandhu Panda, Pro Vice Chancellor(SoM)
4. Prof. Jagannath Padhi, Director, CIT and HoD, EEE
5. Prof. Smita Mishra Panda, Director-Research
6. Prof. Ramakant Panigrahi, Dean, Academic & HoD Civil, CIT campus
7. Prof. Ramesh Ch. Mohanty, HoD, Mechanical
8. Prof. Manas Ranjan Senapati, HoD, CSE
9. Prof. Satyasish Mishra, HoD, ECE
10. Prof. SubratSrangi, HoD, Physics
11. Prof. M. Siddique, Asst. Director-Examination
12. Mr. Shovan Chakraborty, Head-Placements Cell
13. Mr. Susrut Varun Das, Director-Admission
14. Mr. Kashinath Sahoo, Principal Administration
15. Er. Ali KishorPatnaik, Managing Director, Orissa Diesel(Industry Expert)
16. Prof. Prasanta K. Mohanty, Dean-SoM and IQAC Coordinator, Campus-2
17. Alumni

Agenda:

- Review on preparedness for NAAC accreditation Process.
- Academic Review
- Monthly MIR
- projects and trainings
- FDP



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- Tutorial and Bridge/Improvement classes.
- Other points if any.

MINUTES OF DISCUSSION

NAAC

It was discussed to involve all faculty to be part of the departmental group dynamics in the process of documentation required for NAAC compliance,

The HoDs, apart from the coordinators, have a big role to involve everyone.

It was decided that each HoD would take up a mock inspection of the all files of their department and take steps for the compliances required.

MONTHLY MIR

MIR report was discussed. It was felt that the involvement of department faculty in preparing the monthly activities is also necessary. The HoDs are to discuss activities of dept, as outlined in MIR , and prepare the report . Any change in the format, with a view to improving it, would be most welcome.

8th SEMESTER PROJECTS AND TRAINING

All HoDs were to take up weekly monitoring and review of progress of project work. Senior faculty will visit hostels to motivate students to attend the training programmes in college. This will continue throughout the semester.

A separate action is being initiated for training of semester VI students.

FDP

The faculty feedback of FDP was discussed.

1. More time were spent on reporting/discussing the expectations of faculty from FDP and
2. Very less time were available for writing the feedback.

It was decided that

- i. Each participant would be given advance intimation of the proposed FDP and would be asked to submit his own views on what he/she expected as outcome of the FDP, 2 days before commencement of the programme.
- ii. Each participant would be allowed time to submit the feedback. If required they could take the form home and submit the report next day. The feedback should clearly justify why the session was good/bad/average.



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TUTORIAL AND BRIDGE CLASSES

It was decided that on last class of the week the assignment would be given by faculty on the portion covered during the week. The first class of next week will be a discussion class where the answers would be discussed. The students would be divided as per the lab groups and once a month the groups would be asked to give presentations.

For improvement/bridge classes, the CSR time would be converted to class work, particularly for the poorly performing students. This will be effective from 1st March 2015.

The faculty member would take up further action according to the need in consultation with the HoD.

Meeting was adjourned with thanks to all members.