



**Centurion University of Technology and Management
Odisha**

IQAC Minutes of Meeting (July –September 2022)

DATE: 26.09.2022

TIME: 3.30 p.m.

VENUE: HYBRID MODE

MEMBERS PRESENT:

Sl. No.	Name of the Member	Designation	IQAC
1	Dr. Supriya Pattnayak	Vice-Chancellor, Head of the Institution	Chairperson
2	Dr. Anita Patra	Registrar	Member
3	Mr. Ramakrishna Raju	BREDS NGO	External Member
4	Mr. Rakesh Sharma	Student, Regd. No. 190301120079, B.Tech. CSE	Member
5	Ms. SVJ Sirisha	Student, Regd. No. 190804130016, BSc. Agriculture	Member
6	Mr. Manoj Nayak	Alumni, Principal Consultant – IOT, Infosys, Bangalore	External Member
7	Mr. Parvesh Soni	Employer, CEO, SKH Group	External Member
8	Mr. Babu Shankar	Industry person, MD GT Tech	External Member
9	Prof. D N Rao	Vice-President, CUTM	Member
10	Dr. Dipankar Bhattacharyay	Dean SoAS	Member

AP

R. Raju

R. Sharma

SVJ Sirisha

M. Nayak

P. Soni

A. B. M.

D. N. Rao

DB

11	Prof. K V D Prakash	Dean IQAC	Member Secretary	
12	Mr. Debasish Panda	CFO	Member	
13	Dr. Durga Prasad Padhi	Director Administration	Member	
14	Mr. Chitta Pattanayak	Sr. Manager Admin. & HR	Member	
15	Dr. Prasanta Kumar Mohanty	Dean, Academic	Member	
16	Dr. Satya Prasad Nanda	Dean, Admin. (MSSSoA)	Member	
16	Dr. Prajna Pani	Professor in English, Paralakhemundi Camus	Member	
17	Dr. Nitesh Badgayan	Dean, SoVET	Member	
18	Dr. Atanu Deb	Dean, Students Affair (Paralakhemundi Campus)	Member	Attended online
19	Dr. Sangram Keshari Swain	Dean, Student Welfare (Bhubaneswar Campus)	Member	
20	Dr. Ramesh Ch. Mohanty	Professor in Mechanical Engg, Bhubaneswar Campus	Member	
21	Dr. Umakanta Nayak	Dean, School of Management, Bhubaneswar Campus	Member	U. Nayak
22	Dr. Girish Prasad Rath	IQAC Coordinator, Assistant Professor in English, Paralakhemundi Campus	Member	
23	Dr. Gitanjali Behera	Associate Dean, SoABE	Member	Gitanjali
24	Dr. Sambid Swain	Associate Dean, Fisheries	Member	
25	Dr. Padmaja Patnaik	Associate Professor in Physics, Bhubaneswar Campus	Member	
26	Dr. Dojalisa Sahu	Associate Professor in Chemistry, Bhubaneswar Campus	Member	
27	Mr. Himansu Bhusan Samal	Associate Professor, SoPLS	Member	H. Samal

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28	Mr. Prabhat Kumar Patnaik	Assistant Professor in ECE, Paralakhemundi Campus	Member	Attended online
29	Mr. Sunil Biswal	Chief Librarian	Member	Attended online
30	Dr. Kamal Kumar Barik	Assoc. Professor & HoD, Civil Engg, Bhubaneswar Campus	Member	
31	Dr. Jayakishan Meher	Academic Coordinator, Bolangir campus	Member	Jkmeher
32	Mr. Somanath Sarangi	Principal, SoAS, Bolangir Campus	Member	Sarangi
33	Dr. Chandra Sekhar Patro	Principal, School of Pharmacy, Rayagada Campus	Member	Patro
34	Dr. Jyoti Sayantani	Director, Quality Assurance & Examination	Member	Attended online
35	Dr. Tapas Bantha	Research Scholar, SoM, CUTM	Member	Tapas Bg

With due permission of the Chairperson, Prof. KVD Prakash, Dean IQAC and Member Secretary, welcomed all the members of the IQAC to the meeting. He explained the importance and role of IQAC and placed the minutes of the last IQAC meeting along with the Action Taken Report on the decisions taken in the last meeting. The campus wise IQAC meeting minutes were presented by the respective IQAC coordinators of the campuses. The members were requested to share their views and recommendations on Curriculum Improvement, Teaching and Learning Methods, Research and Development, Examination and Evaluation system and Student Support and Progression.

Discussions were held as per the agenda mentioned below:

Agenda No.1: Confirmation of minutes of the last meeting held on 30.06.2022

Resolved that the minutes of the IQAC meeting held on 30th June, 2022 were read and confirmed.

Agenda No.2: Preparation of AQAR for the year 2020-21

A review of the preparations so far was done and improvements and modifications in the presentation of information were suggested.

Agenda No.3: Quality Improvement Initiatives

As per discussion in the Research review meeting, each faculty need to publish at least 3 papers in reputed journals.

Faculty were asked to upgrade their skill competency by completing various courses in Courseware.

Many e-contents were prepared and posted on CUTM Courseware. The same was reviewed by the Senior Management Team and suggestions were given for improvement.

Virtual labs were also tried to make students able to do labs through open platforms and remote desktop facilities.

Faculties were asked to update all the NAAC files again based on the change of new NAAC template.

Mentors were asked to keep a track of the activities of students in summer internship program (1000 summer interns) which was launched for the first time on 13th May 2022.

Faculty Awards were announced on the eve of Teachers Day in the event called "Provost's Research Conclave" on 5th September, 2022.

Agenda No.4: FDPs and SDPs

SDPs, seminar, and webinars were organized at the department and school level. Students were involved in writing assignments, presentations and writing project work. The faculty of various schools participated in FDPs, Seminars, Conferences and Symposia.

Agenda No. 5: Research Centers

All the faculty members are actively involved towards contributing for their respective Research centre and all are instructed to commercialize the research centres.

Agenda No.6: Stakeholders' Feedback

A Pre-Board of Studies on 20th June,2022 to summarize the feedbacks received from different stakeholders and initial discussions took place.

The Board of Studies was conducted in hybrid mode on 8th July,2022. The members shared their opinion for designing the syllabus.

Agenda No.7: Any other item with the permission of the Chair

Plan of action based on Academic Audit Report of 2019-20 was discussed. It was decided that the Deans/HoDs will plan a course of action for their respective schools/departments to address the shortcomings and work upon the recommendations.

It was considered to update <http://courseware.cutm.ac.in> with all learning materials. The courseware is digitally aligned to facilitate online learning. All core and domain courses were updated.

It was decided that the Learning Records for all theory and practice courses need to be verified (random samples) by Deans. A new format of learning record was circulated and students were instructed to send updated learning records in the latest format which includes learning outcomes from classroom sessions as well as the field projects.

The students of School of Paramedics and Allied Health Sciences, during their final semester are visiting reputed hospitals in and around Odisha, for the purpose of fulfilling their Internship and Project.

A new program was introduced in Master in Public Health for career growth of Students in the health industry.

New skill course of Apiculture was designed and was placed for BOS approval. Students have registered in SFS (Skill for Success) course and they are pursuing the skill courses along with their core courses as well. Job readiness training is also being provided to the students completely in practice mode which is of six credits and it has been made compulsory for all students.

Placement training is being imparted through the MyPerfectice platform. It conducts online baseline test for the students as well as subsequent tests for the students to increase their placement worthiness. Review meetings regarding placement activities are being held regularly at least three days a week.

Mentors are regularly interacting with students and parents and informing them about classes, pending fee payments, attendance monitoring and EoD as when required. Academic updates and personal problems of mentees are intimated to the parents.

The orientation program for 1st Semester students of the academic year 2022-23 was conducted from 9th -20th September, 2022.

The meeting was concluded with a vote of thanks to the Chair.



Dean, IQAC
Member Secretary



Vice-Chancellor
Chairperson



Centurion University of Technology and Management
Odisha
IQAC Minutes of Meeting (Oct-Dec 2022)

DATE: 29.12.2022

TIME: 3.30 p.m.

VENUE: HYBRID MODE

MEMBERS PRESENT:

Sl. No.	Name of the Member	Designation	IQAC
1	Dr. Supriya Pattnayak	Vice-Chancellor, Head of the Institution	Chairperson
2	Dr. Anita Patra	Registrar	Member
3	Mr. Ramakrishna Raju	BREDS NGO	External Member
4	Mr. Rakesh Sharma	Student, Regd. No. 190301120079, B.Tech. CSE	Member
5	Ms. SVJ Sirisha	Student, Regd. No. 190804130016, BSc. Agriculture	Member
6	Mr. Manoj Nayak	Alumni, Principal Consultant – IOT, Infosys, Bangalore	External Member
7	Mr. Parvesh Soni	Employer, CEO, SKH Group	External Member
8	Mr. Babu Shankar	Industry person, MD GT Tech	External Member
9	Prof. D N Rao	Vice-President, CUTM	Member

Handwritten signatures and notes:
Anita Patra
R. Raju
R. Sharma
SVJ Sirisha
M. Nayak
Attended Central
B. Shankar
D. N. Rao

10	Dr. Dipankar Bhattacharyay	Dean SoAS	Member	Attended online
11	Prof. K V D Prakash	Dean IQAC	Member Secretary	
12	Mr. Debasish Panda	CFO	Member	
13	Dr. Durga Prasad Padhi	Director Administration	Member	
14	Mr. Chitta Pattanayak	Sr. Manager Admin. & HR	Member	
15	Dr. Prasanta Kumar Mohanty	Dean, Academic	Member	
16	Dr. Satya Prasad Nanda	Dean, Admin. (MSSSoA)	Member	
16	Dr. Prajna Pani	Professor in English, Paralakhemundi Camus	Member	
17	Dr. Nitesh Badgayan	Dean, SoVET	Member	
18	Dr. Atanu Deb	Dean, Students Affair (Paralakhemundi Campus)	Member	
19	Dr. Sangram Keshari Swain	Dean, Student Welfare (Bhubaneswar Campus)	Member	
20	Dr. Ramesh Ch. Mohanty	Professor in Mechanical Engg, Bhubaneswar Campus	Member	
21	Dr. Umakanta Nayak	Dean, School of Management, Bhubaneswar Campus	Member	Attended online
22	Dr. Girish Prasad Rath	IQAC Coordinator, Assistant Professor in English, Paralakhemundi Campus	Member	
23	Dr. Gitanjali Behera	Associate Dean, SoABE	Member	
24	Dr. Sambid Swain	Associate Dean, Fisheries	Member	
25	Dr. Padmaja Patnaik	Associate Professor in Physics, Bhubaneswar Campus	Member	
26	Dr. Dojalisa Sahu	Associate Professor in Chemistry, Bhubaneswar Campus	Member	

27	Mr. Himansu Bhusan Samal	Associate Professor, SoPLS	Member	<i>H Samal</i>
28	Mr. Prabhat Kumar Patnaik	Assistant Professor in ECE, Paralakhemundi Campus	Member	<i>Pam</i>
29	Mr. Sunil Biswal	Chief Librarian	Member	<i>Sunil Biswal</i>
30	Dr. Kamal Kumar Barik	Assoc. Professor & HoD, Civil Engg, Bhubaneswar Campus	Member	<i>K Barik</i>
31	Dr. Jayakishan Meher	Academic Coordinator, Bolangir campus	Member	<i>J K Meher</i>
32	Mr. Somanath Sarangi	Principal, SoAS, Bolangir Campus	Member	<i>Attended online</i>
33	Dr. Chandra Sekhar Patro	Principal, School of Pharmacy, Rayagada Campus	Member	<i>Attended online</i>
34	Dr. Jyoti Sayantani	Director, Quality Assurance & Examination	Member	<i>Attended online</i>
35	Dr. Tapas Bantha	Research Scholar, SoM, CUTM	Member	<i>Attended online</i>

With due permission of the Chairperson, Prof. KVD Prakash, Dean IQAC and Member Secretary, welcomed all the members of the IQAC to the meeting. He explained the importance and role of IQAC and placed the minutes of the last IQAC meeting along with the Action Taken Report on the decisions taken in the last meeting. The campus wise IQAC meeting minutes were presented by the respective IQAC coordinators of the campuses (Campus wise IQAC minutes attached as annexures). The members were requested to share their views and recommendations on Curriculum Improvement, Teaching and Learning Methods, Research and Development, Examination and Evaluation system and Student Support and Progression.

Discussions were held as per the agenda mentioned below:

Agenda No.1: Confirmation of minutes of the last meeting held on 26.09.2022

Resolved that the minutes of the IQAC meeting held on 26.09.2022 were read and confirmed.

Agenda No.2: Preparation of SSR for NAAC second cycle accreditation

A review of the preparations so far was done and improvements and modifications in the presentation of information were suggested.

Agenda No.3: Quality Improvement Initiatives

- Planning to organize webinar, conference and internship which will enhance the student's exposure to outside world as well knowledge on different field of research.
- Co & PO mapping and work related to NAAC and NBA to be completed and report to be submitted soon.
- 100% placement of the 2023 pass out batch students. To ensure it department will continue to give extra coaching to the concerned students
- To increase the number of research publications
- To make students involved in different activities beside academics, different clubs like sports, cultural, movie, social activity, dance, and project club have been formed and students are encouraged to participate
- To provide support for coding and mock PI to train the students for campus placement
- Departmental activities include all the strategic moderation and filing of course. curriculum, faculties personal file, academic and research activities for NAAC Departmental activities included with work-responsibilities, ongoing courses, lab development, Publications in indexed journals (SCOPUS, UGC, NAAS etc.).
- Admission team was advised to organize faculty talks for aspirants (online/physical mode) to improve admission.
- All faculties were asked to write the research paper and book chapters and try to publish in peer reviewed journals.
- All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.
- Meetings regarding publication status of faculties and mentoring of students were held in regular intervals. CO and PO calculation was done as per the new format.
- To encourage the students to participate in the training programmes for placement and competitive examinations.
- Focus more on research and consultancy activities.
- The strategic plans of the department include,
 1. To increase the number of quality research publications in coming 3 months.
 2. To provide support for coding and mock PI to train the students for campus placement.

Agenda No.4: FDPs and SDPs

SDPs, seminar, and webinars were organized at the department level. Students were involved in writing assignments, online presentations and writing project work.

The faculty of various schools participated in FDPs, Seminars, Conferences and Symposia.

Agenda No. 5: Research Centers

Research Centers were formed to focus on collaborative research, consultancy and projects.

All Research centers should work to produce Patents, Projects and engage in Revenue generation.

Agenda No.6: Stakeholders' Feedback

A Pre Board of Studies on 6th June 2022 to summarize the feedbacks received from different stakeholders and initial discussion

The Board of Studies was conducted online on 8th July 2022. 64 external members and 54 internal members shared their opinion for designing the syllabus

Agenda No.7: Any other item with the permission of the Chair

- Several future plans like NBA and ICAR accreditation, improve JRF and GATE ranking etc. were also discussed.
- Focus more on research and consultancy activities.
- Getting a greater number of students for new admission batch by involving the faculties.
- Frequent visit to the mini dairy unit was conducted for a better understanding of the practical knowledge of the students.
- For every branch there is a mentor assigned. Mentors are regularly interacted with the students as well as parents and informed about academic updates and personal problems of mentees.
- To increase the number of quality research publications in coming 3 months.
- To provide support for coding and mock PI to train the students for campus placement.
- 100% placement of the 2023 pass out batch students. To ensure it department will continue to give extra coaching to the weaker students.
- Faculties were asked to write research proposals and to apply for externally funded projects.

- Students will be given 1month prior training for the upcoming World Skill Competition.
- Departmental activities included with work-responsibilities, ongoing courses, laboratories moderation and status of instruments and problems.
- Faculty are needs to be associated with research and development centre involved in various activities like production and publications.
- Faculties have been advised to be present during the external practical examination to maintain the smoothness.
- The mentors ensured that the students to attend the Domain class in online mode.
- Faculties have advised to published Journal Papers.

The meeting was concluded with vote of thanks to the Chair.



Dean, IQAC
Member Secretary



Vice-Chancellor
Chairperson



Centurion
UNIVERSITY
*Shaping Lives,
Empowering Communities.*

**Centurion University of Technology and Management
Odisha**

IQAC Minutes of Meeting (January- March 2023)

DATE: 27. 03.23

TIME: 3:00 PM

VENUE: HYBRID MODE

MEMBERS PRESENT:

Sl. No.	Name of the Member	Designation	IQAC
1	Dr. Supriya Pattnayak	Vice-Chancellor, Head of the Institution	Chairperson
2	Dr. Anita Patra	Registrar	Member
3	Mr. Ramakrishna Raju	BREDS NGO	External Member
4	Mr. Rakesh Sharma	Student, Regd. No. 190301120079, B.Tech. CSE	Member
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7	Mr. Parvesh Soni	Employer, CEO, SKH Group	External Member
8	Mr. Babu Shankar	Industry person, MD GT Tech	External Member
9	Prof. D N Rao	Vice-President, CUTM	Member
10	Dr. Dipankar Bhattacharyay	Dean SoAS	Member

AP
APatra

ARaju

RSharma

SVJ Sirisha

Manoj Nayak

PSoni

A-B-M

DN Rao

Dh

11	Prof. K V D Prakash	Dean IQAC	Member Secretary	
12	Mr. Debasish Panda	CFO	Member	<u>Panda</u>
13	Dr. Durga Prasad Padhi	Director Administration	Member	
14	Mr. Chitta Pattanayak	Sr. Manager Admin. & HR	Member	
15	Dr. Prasanta Kumar Mohanty	Dean, Academic	Member	
16	Dr. Satya Prasad Nanda	Dean, Admin. (MSSSoA)	Member	<u>Satya</u>
17	Dr. Prajna Pani	Professor in English, Paralakhemundi Camus	Member	
18	Dr. Nitesh Badgayan	Dean, SoVET	Member	<u>HN Badgayan</u>
19	Dr. Atanu Deb	Dean, Students Affair (Paralakhemundi Campus)	Member	<u>Anil</u>
20	Dr. Sangram Keshari Swain	Dean, Student Welfare (Bhubaneswar Campus)	Member	
21	Dr. Ramesh Ch. Mohanty	Professor in Mechanical Engg, Bhubaneswar Campus	Member	
22	Dr. Umakanta Nayak	Dean, School of Management, Bhubaneswar Campus	Member	<u>U. Nayak</u>
23	Dr. Girish Prasad Rath	IQAC Coordinator, Assistant Professor in English, Paralakhemundi Campus	Member	<u>G. Rath</u>
24	Dr. Gitanjali Behera	Associate Dean, SoABE	Member	<u>Gitanjali</u>
25	Dr. Sambid Swain	Associate Dean, Fisheries	Member	<u>S. Swain</u>
26	Dr. Padmaja Patnaik	Associate Professor in Physics, Bhubaneswar Campus	Member	<u>Padmaja</u>
27	Dr. Dojalisa Sahu	Associate Professor in Chemistry, Bhubaneswar Campus	Member	<u>Dojalisa</u>
28	Mr. Himansu Bhusan Samal	Associate Professor, SoPLS	Member	<u>H. Samal</u>

29	Mr. Prabhat Kumar Patnaik	Assistant Professor in ECE, Paralakhemundi Campus	Member	
30	Mr. Sunil Biswal	Chief Librarian	Member	<i>Sunil Biswal</i>
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32	Dr. Jayakishan Meher	Academic Coordinator, Bolangir campus	Member	<i>Attended online</i>
33	Mr. Somanath Sarangi	Principal, SoAS, Bolangir Campus	Member	<i>Attended online</i>
34	Dr. Chandra Sekhar Patro	Principal, School of Pharmacy, Rayagada Campus	Member	<i>Attended online</i>
35	Dr. Jyoti Sayantani	Director, Quality Assurance & Examination	Member	
36	Dr. Tapas Bantha	Research Scholar, SoM, CUTM	Member	<i>Tapas Bantha</i>

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Discussions were held as per the agenda mentioned below:

Agenda No.1: Confirmation of minutes of the last meeting held on 29.12.2022

The minutes of the IQAC meeting held on 29.12.2022 have been reviewed and since no corrections/objections were raised, they have been ratified.

Agenda No.2: Preparation of AQAR for the year 2022-23 & SSR for NAAC Second Cycle of accreditation.

SSR for NAAC second cycle of accreditation has submitted. A review of the preparations so far was done and improvements and modifications in the presentation of information were suggested for the AQAR.

Agenda No.3: Quality Improvement Initiatives

- Faculties were requested to enhance their skill competency by completing different courses in Courseware.
- The Research review meeting discussion suggested that each faculty should publish more papers in reputable journals.
- Some faculties have participated in different training programs to improve their competencies. Such as programmes on “Deploy Websites and Web Apps on Cloud”, “Multivariate Data Analysis”, "Participatory Gender Approaches for Agriculture Development", “Value Chain and Supply Chain Management for enhancing profitability of Agricultural commodities”, “Basic Extraction and Fractionation Procedure for Medicinal Plant” etc.
- Some Faculty Development Workshop were conducted on Capacity Development, digital creativity skills as a part of adobe academic essentials programme, Advancement in trend analysis of time series Datasets and also on Drone Technology in Precision Agriculture.
- Mentors are responsible for monitoring the activities of students in the summer internship program, and faculty members are encouraged to contribute to their research centers and commercialize them
- Dr. Sujit Mishra and DR. RITESH DWIVEDI attended webinar under the research center for Computational Mathematics entitle Applications of CFD in Open Channels.
- Dr. Satarupa Modak completed the **r programme** course offered by Udemy.

Agenda No.4: FDPs, SDPs and other related activities

SDPs, seminar, and webinars were organized at the department and school level. Students contributed to writing assignments, presentations and projects. The faculty of different schools attended FDPs, seminars, conferences and symposiums. Some of the details of the event are as follows.

- Miss Subhashree Padhy has attended an international conference ETES-2023 organized by Department of Environmental Science, F.M. University, Balasore.

- Dr. Chitrasena Padhy was awarded 1st prize for oral paper presentation at “National seminar on Livelihood improvement of tribals through sustainable agriculture” held during 24-25 March 2023.
- Dr. Harish Chandra Mohanta, Associate Professor, School of Engineering and Technology, co-ordinated webinar on Robotics and Automation.
- Dr. Chitrasena Padhy presented his research paper in national conference on “Changing dynamics of economic and financial sector: issue and challenges for sustainable development” held during 04-05 March 2023.
- Dr. Sujit Mishra as a speaker presented in Beyond Education, IDYMINDIATV and awarded a Certificate of Honor on 21st Feb 2023.
- Dr. Dinkar J Gaikwad was represented and showcased stalls on hydroponics in International conference on Agriculture and Rural developments at BBSR during 27-29 Jan.
- Dr. Satyabrata Nanda and Miss Priyadarshini Rout had presented a poster titled “Differential regulation of rice miRNAs under compatible and incompatible rice-brown planthopper interaction” in Agrivision 2023 organized by Centurion University of Technology and Management from 27th -29th January, 2023.
- Mr Deepayan Padhy has conducted “ONE DAY AWARENESS PROGRAMME ON HONEYBEES” entitled “Comb Honey Production Technology in *Apis cerana indica*” which organized by project “Standardization of Comb Honey Production Technology in *Apis cerana indica*” Under ICAR-Emeritus scientists’ scheme, OUAT Bhubaneswar

Agenda No.5: Research

The intention of Research Centers is to focus on collaborative research, consultancy, and projects with the expectation of generating revenue.

Research centers must focus on producing Patents, Projects, and generating revenue.

Agenda No.6: Placements

44 Mechanical Engineering students got placed out of 54 Students in the batch 2019 till date.

Agenda No.7: Stakeholders’ Feedback

A Pre-Board of Studies on 20th June, 2022 to summarize the feedbacks received from different stakeholders and initial discussions took place.

The Board of Studies was conducted in hybrid mode on 8th July, 2022. The members shared their opinion for designing the syllabus.

The Feedback from the Stakeholder is received and recorded for implementation as required.

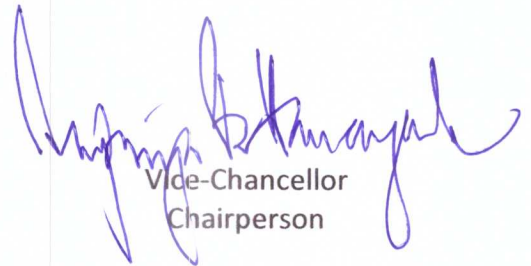
Agenda No.8: Any other item with the permission of the Chair

- Deans will check learning records for all theoretical and practical courses, and a new format has been distributed to include learning results from in-class sessions and field projects.
- Apiculture has been designed and approved for BOS approval, and students are pursuing SFS (Skill for Success) and core courses. It is mandatory for Job readiness training to be completed in practice mode, with six credits, and it is also compulsory.
- Deans and CEOs will plan a course of action plan to address the deficiencies and recommendations of the Academic Audit Report.
- Placement training is delivered through the MyPerfectice platform, which conducts online testing and examination meetings to improve the quality of student placement.
- Regular mentoring on a weekly basis was advised with respect to attendance, Student issues, Registration, Dues, Class work, EoD etc. by the respective mentors in each batch.
- Coding training for all 6th Sem. students of CSE/ECE/EEE are planned to conduct regularly by creating slot in the time table to make them ready for Industry.

The meeting was concluded with vote of thanks to the Chair.



Dean, IQAC
Member Secretary



Vice-Chancellor
Chairperson



**Centurion University of Technology and Management
Odisha**

IQAC Minutes of Meeting (April - June 2023)

DATE: 26.06.2023

TIME: 3:30

VENUE: HYBRID MODE

MEMBERS PRESENT:

Sl. No.	Name of the Member	Designation	IQAC
1	Dr. Supriya Pattnayak	Vice-Chancellor, Head of the Institution	Chairperson
2	Dr. Anita Patra	Registrar	Member
3	Mr. Ramakrishna Raju	BREDS NGO	External Member
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6	Mr. Manoj Nayak	Alumni, Principal Consultant – IOT, Infosys, Bangalore	External Member
7	Mr. Parvesh Soni	Employer, CEO, SKH Group	External Member
8	Mr. Babu Shankar	Industry person, MD GT Tech	External Member
9	Prof. D N Rao	Vice-President, CUTM	Member
10	Dr. Dipankar Bhattacharyay	Dean SoAS	Member

Handwritten notes and signatures:
- Next to row 3: *absent*
- Next to row 4: *Rakesh Sharma*
- Next to row 5: *SVJ Sirisha*
- Next to row 6: *M. Nayak*
- Next to row 7: *P. Soni*
- Next to row 8: *A-B-M-S*
- Next to row 9: *D N Rao*
- Next to row 10: *Absent*

11	Prof. K V D Prakash	Dean IQAC	Member Secretary
12	Mr. Debasish Panda	CFO	Member
13	Dr. Durga Prasad Padhi	Director Administration	Member
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19	Dr. Sangram Keshari Swain	Dean, Student Welfare (Bhubaneswar Campus)	Member
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21	Dr. Umakanta Nayak	Dean, School of Management, Bhubaneswar Campus	Member
22	Dr. Girish Prasad Rath	IQAC Coordinator, Assistant Professor in English, Paralakhemundi Campus	Member
23	Dr. Gitanjali Behera	Associate Dean, SoABE	Member
24	Dr. Sambid Swain	Associate Dean, Fisheries	Member
25	Dr. Padmaja Patnaik	Associate Professor in Physics, Bhubaneswar Campus	Member
26	Dr. Dojalisa Sahu	Associate Professor in Chemistry, Bhubaneswar Campus	Member
27	Mr. Himansu Bhusan Samal	Associate Professor, SoPLS	Member

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28	Mr. Prabhat Kumar Patnaik	Assistant Professor in ECE, Paralakhemundi Campus	Member		
29	Mr. Sunil Biswal	Chief Librarian	Member		Absent
30	Dr. Kamal Kumar Barik	Assoc. Professor & HoD, Civil Engg, Bhubaneswar Campus	Member		
31	Dr. Jayakishan Meher	Academic Coordinator, Bolangir campus	Member	online	Attended
32	Mr. Somanath Sarangi	Principal, SoAS, Bolangir Campus	Member	online	Attended
33	Dr. Chandra Sekhar Patro	Principal, School of Pharmacy, Rayagada Campus	Member	Attended	online
34	Dr. Jyoti Sayantani	Director, Quality Assurance & Examination	Member		
35	Dr. Tapas Bantha	Research Scholar, SoM, CUTM	Member	Attended	online.

With due permission of the Chairperson, Prof. KVD Prakash, Dean IQAC and Member Secretary, welcomed all the members of the IQAC to the meeting. He explained the importance and role of IQAC and placed the minutes of the last IQAC meeting along with the Action Taken Report on the decisions taken in the last meeting. The campus wise IQAC meeting minutes were presented by the respective IQAC coordinators of the campuses. The members were requested to share their views and recommendations on Curriculum Improvement, Teaching and Learning Methods, Research and Development, Examination and Evaluation system and Student Support and Progression.

Discussions were held as per the agenda mentioned below:

Agenda No.1: Confirmation of minutes of the last meeting held on 27.03.23

The minutes of the IQAC meeting held on 27.03.2023 have been reviewed and since no corrections/objections were raised, they have been ratified.

Agenda No.2: Preparation of AQAR for the year 2022-23

A review of the preparations so far was done and improvements and modifications in the presentation of information were suggested for the AQAR.

Agenda No.3: Quality Improvement Initiatives

- Mentors are responsible for monitoring the activities of students in the summer internship program, and faculty members are encouraged to contribute to their research centers and commercialize them
- Faculties were asked not to publish any research paper in the WoS non-core type journals since these aren't considered for NAAC & NIRF rankings.
- Many e-contents were prepared and posted on CUTM Courseware. The same was reviewed by the Senior Management Team and suggestions were given for improvement.
- Planning to organize webinar, conference and internship which will enhance the student's exposure to the outside world as well knowledge on a different field of research.
- Admission team was advised to organize faculty talks for aspirants (online/physical mode) to improve admission.
- Admission process has been initiated by the Deans and the staff members. Some students of Periphery College's exposure visit to our campus.
- Considered to increase the number of research publications with this academic session.
- Considered to train the students for placement and competitive examinations.
- Considered to encourage Faculty to attend more number of Conferences/workshops/FDP/Webinars
- Considered to transfer of brood fishes from traditional pond to WAPCOS pond
- Considered to monitor de-weeding, fertilization and liming of all the ponds under the school regularly.
- CSE department has conducted a workshop on "Advanced Excel and Visualization"
- Online Workshop was conducted on "Career Development for Farm Science Students" for Agriculture and Management students
- CCCDC conducted a training Session on "Trading on Equity"
- Author Workshop was conducted on Essential of writing a research article for high impact journals
- Stress management through Yoga was conducted in the campus
- Workshop on CO-PO mapping and attainment was conducted in the Paralakhemundi campus for all faculty
- Workshop was conducted on Decision Making for students

Agenda No.4: FDPs, SDPs and other related activities

SDPs, seminar, and webinars were organized at the department and school level. Students contributed to writing assignments, presentations and projects. The faculty of different schools attended FDPs, seminars, conferences and symposiums. Some of the details of the event are as follows.

- School of Management has conducted a webinar on the topic “FPO – A Boom or Torpidity to the Farmers”
- All faculties of School of management attended Faculty Development Programme-2023 on Impact Oriented Education from 19th to 24th June, 2023.
- Center for Innovators and Entrepreneurs has conducted a Webinar on Entrepreneurship-A Headstart on 15th April.
- A FDP was conducted online by Vice Chancellor of Centurion University of Technology & Management for all faculty across the campus on “Professionalism and Ethics”-
- A Faculty Development Programme on hybrid mode was conducted on Impact Oriented Education from 19th – 24th June -2023.

Agenda No.5: Research

The intention of Research Centers is to focus on collaborative research, consultancy, and projects with the expectation of generating revenue.

Research centers must focus on producing Patents, Projects, and generating revenue.

Agenda No.6: Placement

- ITC Ltd. (phase -2) recruitment drive was held on June 27th and selected 4 Students from MSSoA
- GTIDS Pvt Ltd recruitment drive was held and selected 9 students from Btech Agri and diploma students
- IndusInd Bank Ltd Selected one Student from MBA
- Extramarks selected one student from B.Tech CSE
- Acadecraft Private Limited Selected 2 Students from Msc Physics
- Cadsys (India) Limited Selected 2 Students from B.Tech CSE
- Armsotech Pvt Ltd Selected 6 Students from B.Tech CSE.
- Skolar Selected 1 Student from B.Tech CSE

Agenda No.7: Stakeholders’ Feedback

A Pre-Board of Studies on 20th June,2022 to summarize the feedbacks received from different stakeholders and initial discussions took place.

The Board of Studies was conducted in hybrid mode on 8th July,2022. The members shared their opinion for designing the syllabus.

The Feedback from the Stakeholder is received and recorded for implementation as required.

Agenda No.8: Any other item with the permission of the Chair

- Focus more on research and consultancy activities.
- Getting a greater number of students for new admission batch by involving the faculties.
- Frequent visit to the mini dairy unit was conducted for a better understanding of the practical knowledge of the students.
- For every branch, there is a mentor assigned. Mentors regularly interact with the students as well as parents and informed about academic updates and personal problems of minutes.
- A new format of learning record was circulated and students were instructed to send updated learning records in the latest format which includes learning outcomes from classroom sessions as well as the field projects.
- Placement training is being imparted through the MyPerfectice platform. It conducts online baseline test for the students as well as subsequent tests for the students to increase their placement worthiness. Review meetings regarding placement activities are being held regularly at least three days a week.
- Mentors are regularly interacting with students and parents and informing them about classes, pending fee payments, attendance monitoring and EoD as when required. Academic updates and personal problems of mentees are intimated to the parents.
- Students have registered in SFS (Skill for Success) course and they are pursuing the skill courses along with their core courses as well. Job readiness training is also being provided to the students completely in practice mode which is of six credits and it has been made compulsory for all students.
- Personality Development sessions and IELTS sessions are being conducted for students

The meeting was concluded with vote of thanks to the Chair.



Dean, IQAC
Member Secretary



Vice-Chancellor
Chairperson