

**CHANGE OF SUPERVISOR**

**Important Information for all applicants**

- a) This form should be used to request for a change of Supervisor for scholars in PhD.
- b) This form will be kept in student record
- c) Copy should be forwarded to Research Committee for updating record.
- d) One copy should be forwarded to Dean of the Post Graduate Research

**Procedure:**

- 1. **Scholar** need to complete **Sections A, B** and **D** (where applicable)
- 2. **Supervisor** need to complete **Section B** (as where applicable)
- 3. **Research Committee** need to complete **Section C**
- 4. **Present** and **Proposed supervisor** need to complete **Sections D**
- 5. **Approving authority** needs to complete **Section E**

**Section A-Scholar Information**

Year 20\_\_

Scholar's Last Name:

Scholar's ID No:

Scholar's First Name:

Enrolment Status:

Full Time:

Part Time:

Thesis Working Title:

Current Supervisor:

Current other Supervisor/s:

Date of Initial Enrolment:

Expected Date of Completion:

**Section B-Proposed Changes Information**

<b>Please Tick from whom the Statement for Change is initiating:</b>			
Scholar			
Supervisor			
Chairman of Research Committee			
<b>Reasons for the change of Supervisor:</b>			
<b>Name:</b>		<b>Position:</b>	
<b>Signature:</b>		<b>Date:</b>	
<b>Statement from other party affected by the proposed changes(e.g. if the School has initiated the change, the candidate may comment here)</b>			
<b>Name:</b>		<b>Position:</b>	

Section D-Details Information			
<b>Change in the scope of research, if any:</b>			
<b>Signature of the candidate:</b>		<b>Date:</b>	
<b>Consent/ Comments of the present supervisor:</b>			
<b>Signature of the present Supervisor</b>		<b>Date:</b>	
<b>Consent/ Comments of the proposed supervisor:</b>			
<b>Signature of the proposed Supervisor</b>		<b>Date:</b>	

**Section E-Approvals**

**1. VC**

**Change approved**

**Change not**

**approved Comment:**

**Name:**

**Signature:**

**Date:**