

CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

REGULATIONS FOR B.ARCH. DEGREE PROGRAMME

SESSION: 2014 - 15

1 B.ARCH. ACADEMIC REGULATIONS & POLICIES

This section gives an overview of the different Academic Rules and Regulation. Specifically it contains information on Registration, Selection of Courses, Time Table, Grading System, Examination Policy, Attendance Policy and Academic Rules applicable for CUTM. These rules may need to compliment by rules specific to different schools and/or programmes. Such rules will be provided separately to the students of respective schools.

1.1 Registration, Selection of Courses & Time Table

This section gives the details of the University Registration Card, Registration to different subjects and Time Table for different Instructions.

1.1.1 University Registration Card

A Student is issued University Registration Card after admission process. University Registration number continues to be his / her Registration Number for all examinations during his / her tenure of study. This card is also essential for attending classes in a college and appearing in examinations. This is the MOST IMPORTANT document and the student must take care of it. Duplicate University Registration Card will be issued only after recommendation by the Principal of respective college on paying the prescribed fee.

1.1.2 Subject-wise Registration

All registered students of the University have to register for each of the subjects they are required to study before commencement of a semester. Except for the first semester, where prescribed fees through his/her college principal. The same will be scrutinized and registration confirmation will be sent to the college

1.1.3 Time Table for Instructions

The college will provide the Time Table for the subjects being offered in a semester before the subject registration of the semester. The time table is expected to indicate the name of the teacher who is handling the subject. If the subject is handled in more than one section, the names of the teachers handling all the sections are expected to be provided.

1.1.4 Duration of Curriculum and Calendar

- Each year shall be divided into two Semesters – Autumn Semester (July to December) and Spring Semester (January to June). The Autumn semester shall ordinarily begin in July for students already on rolls and the Spring semester shall ordinarily begin in January. However, the first semester (Autumn, for newly admitted students) may begin a little later depending on completion of admission process and formalities. The number of teaching weeks in each semester shall be 15 to 18 with a minimum of 90 teaching days excluding the period of examination.
- Each year the University shall draw out a calendar of academic and associated activities which shall be adhered to. Details of curricula and syllabi shall be as decided by the Academic Council with provision for modification from time to time as per the need of the specialization concerned.

1.2 Duration: The duration of the programmes shall be governed by the regulations of AICTE that may change from time to time. As per the prevailing regulations, the duration of the B.Arch. degree programme is five years (10 semesters).

1.3 Grading System & Degree Requirement

The University has adopted a ten points grading system, the details of which are as follows:

1.3.1 Categorization of Grades and Their Correlation

This section gives the details of the Grading system being followed by the University.

Qualification	Grade	Score on 100 Percentage Point	Point
Outstanding	'O'	90 & above up to 100	10
Excellent	'E'	80 & above but less than 90	9

Qualification	Grade	Score on 100 Percentage Point	Point
Very Good	'A'	70 & above but less than 80	8
Good	'B'	60 & above but less than 70	7
Fair	'C'	50 & above but less than 60	6
Pass	'D'	40 & above but less than 50	5
Failed	'F'	Below 40	2
Malpractice	'M'	---	0
Absent	'S'	---	0

N.B. Grade C shall be considered as average, Grade D shall be pass Grade for theory and Grade C shall be Pass Grade for Practical / Sessional /Project / Seminar.

1.3.2 Definition of Terms

The terms used in the above table are defined as follows:

- a) Point – Integer equivalent of each letter grade
- b) Credit – Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the course structure and syllabus
- c) Credit Point – (b) multiplied by(a) for each course item
- d) Credit Index –Sum of Credit Points, [i.e Sum of (c)] of course items in a semester
- e) Grade Point – (c) / (d)
- f) Grade Point Average – Represented by Grade Point Indices as per section 2.2.3
 - Semester Grade Point Index (SGPI)
 - Cumulative Grade Point Index (CGPI)

1.3.3 Grade Point Index

The formulas for calculating the SGPI and CGPI are as follows:

- **Semester Grade Point Index**

The formula for calculating SGPI is:

$$SGPI = (\text{Credit Index}) / (\text{Sum of Credits for a Semester})$$

- **Cumulative Grade Point Index**

The formula for calculating CGPI is:

$$CGPI = (\text{Sum of Credit Index of all previous Semesters}) / (\text{Credits of all previous Semesters up to a semester})$$

1.3.4 B.Arch. Degree Requirements

There shall be no class / division awarded to a student either at semester or degree level. A candidate will be eligible for award of B.Arch. degree if he / she satisfies all the following conditions:

- a) Has cleared all subjects with at least pass grade.
- b) Has obtained requisite credits of his / her branch of study, which at present are **256**.
- c) Has obtained at least satisfactory grade in CSR activities (i.e. NCC/NSS/Games/Sports/Music/Debate/Quiz/Yoga) during the study period.
- d) Has no due to the University / Library / Hostels etc.
- e) Has no disciplinary action pending against him / her.

2. Examination Policy

The section on Examination Policy gives specific guidelines and rules on the Examination, expected Examination Code of Conduct and the Disciplinary Actions laid down for incidence of mal-practice during Examinations.

2.1 Eligibility for Examinations

The eligibility criteria for appearing in the examinations of CUTM are as follows:

- A student has to maintain overall 75% attendance to be able to write all papers end semester examinations in a semester. The attendance is considered from the date of

commencement of classes as per academic calendar of the university and is calculated based on the total number of working days available in a semester.

- The schedule of classes shall be notified through a time table before the beginning of the classes in the Semester. Attendance record will be compiled at the time of each class test and the students with poor attendance will be informed through notification. The guardian may be informed through a letter. Letters will be issued to the student and the guardian before he/she is debarred for appearing at University examination due to shortage of attendance. University has to be informed about the percentage of attendance before starting the examination.
- Concessions: A student who has been absent for short periods on health ground or due to participation in cultural, sports, other academic / official assignments in the interest of the institution / college / university / government with prior written permission of the head of the institution / college shall be permitted a maximum of additional concession of 10% in attendance and would be eligible for appearing in examination with a minimum of 65% attendance in a semester.
- A student will be allowed to appear in the Semester Examination in those theory subjects where his/her attendance is not less than 65% in case he/she does not have 65% overall attendance.
- A candidate shall be allowed in a Semester Examination only after he/she is issued an Admit Card for the relevant examination by the college. The college shall obtain written clearance on eligibility from the University.
- Students who have been found to indulge in malpractice during examination will be awarded 'M' grade in that subject. The university may take any additional disciplinary action at its discretion. Such candidates will be allowed to appear in subsequent examinations based only on the decision of the University.
- A student who is absent in any subject(s) for which he/she has registered will be awarded 'S' grade. He/she is permitted to appear in those subjects in subsequent semester examinations after the due permission from the respective College and University.
- The final semester students who have not cleared the mandatory requirement of credits for award of degree can appear in the special examination by paying the prescribed fee.
- A student may register to appear in a semester examination which she/he has already appeared and passed / failed for improving his/her marks with a fee.

2.2 Evaluation System

The University has a continuous evaluation system for each theory, sessional, design, practical and project items. For this purpose the university holds the following examinations.

- End Semester Examinations at the end of the Odd Semester course work (1st/ 3rd/ 5th / 7th and 9th semesters)
- End Semester examinations at the end of Even Semester course work (2nd / 4th / 6th / 8th and 10th semesters)
- Supplementary / Improvement Examinations of Even semesters at the end of Odd semester course work and examinations.
- Supplementary / Improvement Examinations of Odd semesters at the end of Even semester course work and examinations.

The Improvement examinations are intended to enable the candidates to clear subjects / course items of a semester with a better grade. It will be same as the supplementary examinations.

(I) Theory Papers :

(a) The internal assessment will be managed at the level of the constituent college with 30% weightage. Three internal assessments will be conducted each with 10% weightage as per University academic timetable. For the final calculation, two best scores of the three will be considered. Assignment and attendance will also be part of the internal assessment. (Int.-4)

Sl. No	Internals	Overall Weightage
1	Internal 1 to 3 (1- hour duration)	20%
2	Internal 4 <ul style="list-style-type: none"> • Attendance (Overall weightage 5%) 60%to70%-1,70%to80%-2, 80%to85% - 3 85% to 90% - 4, 90%to100% - 5 • Assignment (Overall weightage 5%) 	10%
	Total	30%

- End Semester External Examination
of three hours duration = **70 %**
- Total = **100 %**

(b) A candidate is deemed to clear (pass) a theory paper if he / she secures minimum 'D' grade in the End Semester Examinations and the two class tests along with Assignment/quiz/viva-voce/attendance taken together (i.e out of 100) based on "NORMALISED GRADING SYSTEM".

(II) Practical/Sessional/Project/Seminar :

- Each of Practical/Sessional/Project/Seminar paper will carry 100 percentage points.
- A student has to secure minimum of 50 percentage points to pass each paper.
- Each Practical/Sessional work is to be completed during allotted hours in the class itself.
- The college may arrange a compensatory Practical / Sessional class for a student who misses an assignment on medical grounds, if it is satisfied of the reasons for absence.
