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Bipartite agreement and memorandum of understanding between

Trilochan Netralaya, Budharaja, Sambalpur - 768004

And

The School of Paramedic and Allied Health Science, Centurion University of Technology & Management, Bhubaneswar

This Articles of agreement made on this day August 17, 2020 in Bhubaneswar between

*The Chairman, Vision India Foundation & The Director, Trilochan Netralaya, Budharaja, Sambalpur Town, District Sambalpur, Odisha Pin, - 768004, with its clinic / hospital located at Budharaja, Sambalpur Town, District Sambalpur, Odisha, herein after called as **First party***

And

*The Registrar, Centurion University of Technology & Management (CUTM), with its corporate office located in 17, Forest Park, Bhubaneswar 751009, Odisha and its university branches located at Village Ramchandrapur, PO Jatni, Bhubaneswar, District Khurda, Odisha and at Village Alluri Nagar, PO R. Sitapur Via Uppalada, Paralakhemundi 761211 District Gajapati, Odisha herein after called as **Second party***

For implementation of Building institutional collaboration towards Technical support, Clinical Training support and Placement support of B Optometry students, Skilled certificate courses of the Centurion University henceforth referred to as the **Project** for the agreement in subsequent paragraphs.

That the both parties agreed to the scope of this agreement for effective implementation of the **project** as per the laid down terms and conditions



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Background and Scope of the partnership agreement:

The Centurion University of Technology & Management (CUTM) is a private, multi-sectoral, UGC approved university with NAAC A accreditation, non-clinical academic institution offering undergraduate and skill building courses on paramedic and allied health sciences like B. Optometry (4 year degree course), Certificate course in Ophthalmic assistant & Ophthalmic Surgical Assistant (2 year certificate course) approved by State Council of Allied Medical Sciences, Odisha and Health Sector Skill Council approved skill building courses e.g., Certificate in Integrated Refractionist and Vision Technician.

The CUTM plans to become a clinical establishment and offer outdoor based preventive, promotive and curative eye care services for its students, staff and to community in Jatni, Khurda and Paralakhemundi, Gajapati as part of its social services and Corporate Social Responsibility initiative.

The Trilochan Netralaya (TN), situated in Sambalpur, Odisha is a reputed and recognized clinical establishment providing speciality eye care services. It is equipped with various modern and state of art instruments & equipment, facilities and provides regular outdoor and indoor services in the domain of primary, secondary and tertiary eye care services.

The Trilochan Netralaya, (TN), situated in Sambalpur, Odisha is agreeable to enter into a resource sharing model of collaboration to provide opportunity for clinical teaching, practical training, internship training and placement of paramedical and allied health science students of CUTM.

The scope of the agreement would be as following:

- **Providing technical support for quality enhancement**
- Periodic review for revision of curriculum to make it industry driven and technically upgraded
- Play the role of external assessor
- Support in quality monitoring of teaching learning pedagogy for quality assurance




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- Collaborate in faculty development and faculty hiring
- Transition towards virtual simulation practical training.
- **Providing internship opportunity under supervision in eye care clinical/ industry setup for**
 - 1 year during 7th & 8th semester as per course content of B. Optometry students for up to minimum 4 seats
 - 6 months for post completion of skill training course content of VT/RT/OA/OSA for up to minimum 4 seats
- **Providing placement opportunity in eye care clinical/ industry setup after campus interview for**
 - B. Optometry students after successful graduation
 - Diploma and Certificate courses after successful completion of the course
 - VT/RT skill development students after successful completion of the course and certification by HSSC.

That, both the parties agrees to implement the **project** whose details are given in Annexure-1.

The implementation of the project would take place in the **Trilochan Netralaya, (TN)**, situated in Sambalpur, Odisha and in the School of Paramedic & Allied Health Sciences (SPAHS), Centurion University of Technology & Management, Jatni campus.

The timeline for implementation of the project would be from August 17, 2020 onwards for a period of 3 years which may be extendable with due consent of both the parties.

The implementation of the project effectively and efficiently will be guided, supervised and implemented by an Executive committee which will periodically meet and review progress in implementation for expansion and improvement of clinical training services. The constitution of the committee and functioning of the committees will be guided by the Terms of reference and Scope of work defined respectively.




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The roles and responsibilities for implementation of the project would be shared between partners as per details given below: 32AA 377580

Roles of the first party:

1. The first party would select one nodal officer who would be the point person for day to day coordination, facilitation, review, monitoring of the progress of the project with the 2nd party to implement the project as per timeline.
2. The first party will nominate two officials for representing 1st party in the Executive committee like, Medical Director and Administrative Head.
3. The first party will be responsible for identification and deputation of suitably qualified doctors/ trainer for delivering quality training and skilling support, internal assessments, in the **Trilochan Netralaya, (TN)**, situated in Sambalpur, Odisha
4. The first party would remain responsible for monitoring the quality of the clinical teaching, internship training and placement of paramedical and allied health science students of Centurion University as part of project deliverables implemented by the 2nd party.
5. The first party would be responsible to give feedback based on monitoring observations to the 2nd party, highlighting any need for improvement in teaching pedagogy is observed in written, over telephone, through e-mail immediately/ as soon as possible.
6. The first party would coordinate and convene periodic (monthly/ quarterly) review meetings with the executive committee. This meeting would address solutions of problems that are put up by the 2nd party to facilitate implementation of the project as per timeline.

Roles of the second party:

1. The second party will select one nodal officer who would be the point person for day to day coordination, facilitation and necessary discussion with the 1st party to move the project as per timeline.
2. The second party will nominate two officials for representing 2nd party in the Executive committee like, Nominee of the Management; Dean, School of Paramedical and Allied Health Sciences; and Director, School of Paramedics and Allied Health Sciences, CUTM University.



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- 3 The second party would be responsible for applying, certification to state appropriate authority for transforming the School of Paramedics and Allied Health Sciences, CUTM as a clinical establishment as per statutory rules including registration of its graduated and certified students.
- 4 The second party will be responsible for upkeep and maintenance of various clinical infrastructure, facilities and equipment to provide clinical services like outdoor and investigation (pathology, radio diagnostic, optometry, cardiac care, dental care, physiotherapy etc..) services in phased manner.
- 5 The second party would be responsible to undertake corrective actions immediately or within reasonable time to respond based on monitoring observations by the 1st party.
- 6 The second party would coordinate and convene periodic (quarterly) review meetings with the executive committee. This meeting would address solutions of problems that are put up by the 1st party to facilitate implementation of the project as per timeline.
- 7 The second party will be responsible for making due payments to the 1st party for all clinical training services and repay cost of consumables.

That, both the parties agree to work on a detailed project design and activities including resource sharing plans within one month of signing of this agreement.

That, the both parties agree to represent all the project activities and results as a joint initiative with use of the logo of both the parties for branding, visibility and representation in various forums.

That, the both parties agree to follow the following terms and conditions related to the contract implementation and would duly practice

- Any modification of the terms and conditions of the **agreement** would be done in writing after due discussion and documentation.
- Any modification of the design and plans of the **project** would be done in writing after due discussion and documentation.
- Any party desires to terminate the project before the set timeline or completion of the project due to non fulfillment of the roles and responsibilities as described above can do so after discussion and written notice to the other party.

In witness thereof, the Director, **Trilochan Netralaya, (TN)**, situated in Budharaja Sambalpur, Odisha and the Registrar, Centurion University of Technology & Management (CUTM), Bhubaneswar have set their hands this day and year to agree on the above written terms and conditions of the partnership.

Shiva Prasad Sahoo

Signature
Dr. Shiva Prasad Sahoo
Chairman, Vision India Foundation
& Director, Trilochan Netralaya
Sambalpur, Odisha, India
E-mail: education@trilochan.org

Anita Patra

Signature
Prof. Anita Patra,
Registrar,
Centurion University of Technology & Management
Bhubaneswar, Odisha, India
E-mail: registrar@cutm.ac.in



Witness-1
Signature:

Name & Address:

Witness-1
Signature:

Name: & Address:

Prisajalaxmi Behera
Prisajalaxmi
Orkala, Sundarpab.
Bhubaneswar.

Witness-2
Signature:

Name & Address:

Witness-2

Signature:

Name: & Address

Dr. Ashish Kumar Sen.
Ashish Kumar Sen.
Corporate office,
CUTM
17, Forest Park
Bhubaneswar 751009.

Shri Prad Sela


Anita Patra


Annexure 1				
TRILOCHAN NETRALAYA (TN)				
AND				
CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, Bhubaneswar and Paralakhemundi				
PROPOSED PARTNERSHIP MATRIX				
FOCUS AREAS OF PARTNERSHIP	ROLES AND RESPONSIBILITIES:		RESOURCE SHARING MATRIX	
	TN	ROLES AND RESPONSIBILITIES: CUTM	TN	CUTM
Technical support:	Provide technical support towards: <ol style="list-style-type: none"> Periodic review for revision of curriculum for technical up-gradation and making industry oriented Play the role of external assessor Support in quality monitoring of teaching learning pedagogy for quality assurance Collaborate in faculty development and faculty hiring Transition towards virtual simulation practical training. 	Provide managerial support towards: <ol style="list-style-type: none"> Convene review platform for revision of curriculum to make it industry driven and technically upgraded Logistical support for external assessor Logistical support for periodic quality monitoring of teaching learning Logistical support for organizing FDP Logistical support and IT support 	Offsite staff deputation	Pay honorarium to the technical resource person @ Rs. 2000/-/day Logistical support during activity
Training support:	Provide clinical training opportunity towards: <ol style="list-style-type: none"> 1 year/ 6 months Internship program in clinical setup as routine internship under supervision Support for accommodation and food Arrange for stipends Provide Internship completion certificate 	Provide managerial support towards: <ol style="list-style-type: none"> Travel support for the student Visit the internship sites for collaborative monitoring Convene platform for students to take informed decision with their parents Student counselling 	Institutional supports *Free accommodation *Subsidised food *Stipend of Rs. 2000/- per month for 12 months to degree course student interns *Stipend of Rs. 1000/- per month for 6 months to certificate & diploma course student interns	Logistic support Resource sharing for UG & PG @ Rs. 75,000 for 1 year/ student @ Rs. 45,000 for 6 month / student as per * terms and conditions OR @ Rs. 30000 for 1 year /student @ Rs 15000 for 6 months/ student without accommodation, subsidised fooding and stipend support
Placement support:	<ol style="list-style-type: none"> Facilitate placement of CUTM students after due screening in the institution / industry Work together for planning and coordination 	<ol style="list-style-type: none"> Organize placement workshop Create industry ready professionals Provide domain & soft skills training 	Institutional cost	Training support Logistic support

SPAHS-TN Partnership matrix
17 August 2020



Shri. Prasad Selu

Anita





**CENTURION
UNIVERSITY**

*Shaping Lives...
Empowering Communities!*

Letter No CUTM/Corporate/ 021
26 August 2020

To,
Dr. Shivaprasad Sahoo,
Director,
Trilochan Netralaya,
Sambalpur,

Sub: Issuance of **No Objection Certificate** for interning students at your institution
Ref: MoU agreement between Centurion University and Trilochan Netralaya

Dear Dr. Sahoo,
Greetings from School of Paramedic and Allied Health Science, Centurion University of Technology & Management.

We are extremely happy and thankful for the ongoing progressive partnership relation between two institutions supporting the clinical training activity for our B Optometry students at your institution, since inception of the partnership.

We hereby approve and agree to allow the students to continue internship of our following bonafide students of B Optometry Semester 07-08 (2017-2021 batch) at your institution.

Sl. No	University Registration No.	Name of student	CGPA 5 th semester	Internship start date	Internship end date
1	170704150021	BIKRAM PADHAN	7.77	05.08.2020	04.08.2021

The above students are deputed to your institution fully for the internship duration fully to undergo internship training and completion of project work. The students are expected to follow and guided by your existing HR rules and regulations.

We request your kind support in the following aspects as communicated to you earlier:

- Monthly attendance register as per your system and share it to update their monthly attendance
- Quarterly technical feedback on the performance and demonstrated disciplinary behaviours
- Clinical periodic assessment scores if it is part of your system to track and document measurable progress
- Joint monitoring of the students progressive academic achievement and new skills
- Guide the students for planning, conducting and delivering project work
- Clinically certify the students with internship completion certificate at the end of the period

Thank you.

Yours sincerely,

Dean,

School of Paramedic and Allied Health Science,
Centurion University of Technology and Management,
Bhubaneswar

Paralakhemundi Campus : At - Village Alluri Nagar, P.O - R Sitapur, Via - Uppalada, Paralakhemundi - 761 211, Dist: Gajapati, Odisha, Phone: +91 90788 34114
Bhubaneswar Campus : At - Ramachandrapur, P.O - Jatni, Bhubaneswar - 752050, Dist: Khurda, Odisha, Phone: (0674) 2491147
Corporate Office : 17, Forest Park, Bhubaneswar - 751009, Dist: Khurda, Odisha, India, Phone: +91 (0674) 2596228

Website: www.cutm.ac.in

centurion university of technology and management

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