

December 5th 2019

To  
The Dean  
CUTM-PKD

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am (Venkata Satish Kuchi) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

*K. Venkata Satish*

With Regards

*S. R. D. K.*

Venkata Satish Kuchi



# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT PARALAKHEMUNDI

Date : 29<sup>th</sup> Dec 2023

Name of Employee	:	<u>Venkata Satish Kuchi</u>
Purpose of Expenditure	:	<u>ICMSEA-2019</u>
Expenditure Budget Head	:	_____

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	<u>Registration fee</u>	<u>2500/-</u>	
02			<u>2500/-</u>
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	<b>Total Expenditure :</b>	<u>2500/-</u>	<u>2500/-</u>
	<b>Less advance taken (if any) :</b>		
	<b>Balance to be (Refund/ Payment) :</b>		

V. Venkata Satish  
Signature of Claimant

S. R. Rao  
Recommended by  
(Dean/Dy. Registrar/HOD)

\_\_\_\_\_  
Checked by

\_\_\_\_\_  
Dy. Registrar Finance

Amita Palit  
Registrar

**JITM 2019 - 2020**  
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India  
Phone: (06815) 222999, 223088, Fax: (06815) 222150


**Journal Voucher**

No. : **JV/03/137**

Dated : 12-Jan

Particulars		Debit	Credit
Conference Registration fee To Venkata Satish Kuchi	Dr	₹ 2500.00	₹ 2500.00
		<b>₹ 2500.00</b>	<b>₹ 2500.00</b>

**On Account of :**  
Being the expenses incurred by Venkata Satish Kuchi for conference purpose is now accounted.

  
Authorised Signatory