To The Dean CUTM

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Sir,

I am (V.Narasimha Reddy) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

5--9-1

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

V. Narasimha Reddy Asst. Professor



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date: .03: 01:2020

Name of Employee : Vo Navasimba Reday

Purpose of Expenditure: 1CMSFA-2019, Conference

Expenditure Budget Head:

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Registrar

Dy. Registrar Finance

JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/128

Dated: 30-Jan

Particulars		Debit	Cred
Conference Registation fee V.Narsimha Reddy	Dr	₹ 2500.00	₹ 2500.00
Account of :			
ing the expenses incurred by V.Narsimha Reddy for conference purpose is now accounted.		₹ 2500.00	₹ 2500

Authorised Signator