

December 8th 2019

To  
The Dean  
CUTM-PKD

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(Girish Prasad Rath) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

Girish Prasad Rath

*GPR*  
8/12/19.

*Sub*



# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 12th Jan 2020

Name of Employee : Grishh Prasad Patra

Purpose of Expenditure : ICMSEA-2019

Expenditure Budget Head : \_\_\_\_\_

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Char  
Signature of Claimant

Sub  
Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

APD  
Registrar

**J I T M 2019 - 2020**  
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India  
Phone: (06815) 222999, 223088, Fax: (06815) 222150

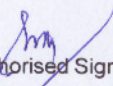
**Journal Voucher**

No. : **JV/03/181**

Dated : 23-Jan-2

Particulars	Debit	Credit
Conference Registration fee <i>To</i> Girish Prasad Rath	Dr ₹ 2500.00	₹ 2500.00
	<b>₹ 2500.00</b>	<b>₹ 2500.00</b>

On Account of  
Being the expenses incurred by Girish Prasad Rath for conference purpose is now accounted.

  
Authorised Signatory