To The Registrar CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am (Dr. Ashok Mishra) from school of Applied Science request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

Dr. Ashok Mishra 10/12/2019



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date: 23rd Dec 2019

| Name of Employee | : | Ashik Mishna |
|-------------------------|---|-----------------------------|
| Purpose of Expenditure | : | Conference - 1 CMSEA - 2019 |
| Expenditure Budget Head | : | |

SETTLEMENT OF EXPENDITURE

| SI. No. | Details of Expenditure | Amount (Rs.) | Amount (Rs.) | | |
|---------|-----------------------------------|--------------|--------------|--|--|
| 01 | Registration fee | 2500/- | • | | |
| 02 | | | 2500/- | | |
| 03 | | | | | |
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| | Total Expenditure : | 2500/- | 2500/- | | |
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| | Less advance taken (if any) : | | | | |
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| | Balance to be (Refund/ Payment) : | | | | |

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|-----------------------|----|------|--|--|--|--|--|
| 23 | 12 | 2019 | | | | | |
| Signature of Claimant | 1 | | | | | | |

Recommended by

Checked by

(Dean/Dy. Registrar/HOD)

Registrar

Dy. Registrar Finance

JIT M 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/189

Dated: 16-Ja

| Particulars | | Debit | C |
|---|----|-----------|-------|
| Conference Registation fee To Dr. Ashok Mishra | Dr | ₹ 2500.00 | ₹ 250 |
| | | 12500.00 | 1,250 |
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| n Account of : | | | |
| Being the expenses incurred by Dr.Ahsok Mishra for conference purpose is now accounted. | | ₹ 2500.00 | ₹ 250 |

Authorised Signa