

16th December 2019

To
The Dean
CUTM

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

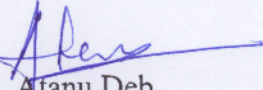
Dear Sir,

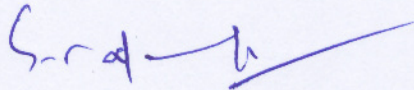
I am (Atanu Deb) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards


Atanu Deb
Asst. Professor(Agri Extension)
MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

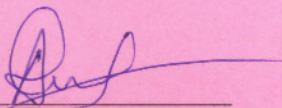
PARALAKHEMUNDI

Date : 09/01/2020

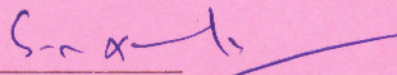
Name of Employee : Atanu Deb, Asst Professor
Purpose of Expenditure : TCM&EA-2019, Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		



Signature of Claimant



Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India
Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : **JV/03/145**

Dated : 15-Jan-20

Particulars	Debit	Credit
Conference Registration fee To Atanu Deb	Dr ₹ 2500.00	₹ 2500.00
	₹ 2500.00	₹ 2500.00

On Account of :
Being the expenses incurred by Atanu Deb for conference purpose is now accounted.


Authorised Signatory