To The Dean CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Madam.

I am Sudeepta Pattanayak Request you to grant permission to attend the3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Dr Sudeepta Pattanayak

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JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date: 30/12/18

Name of Employee	:	Dr. Sudeepta pattanayak
Purpose of Expenditure	:	ICMSEA
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs	.)	Amount (Rs.)	
01	Registration fee	3000		2000/	
02		1		3004	
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	3000/-		3000/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment):				

Sinde	oti	Pet	twey	ub
Signature				

Recommended by

Checked by

(Dean/Dy. Registrar/HOD)

Dy. Registrar Finance

Registrar

JITM 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/034

Dated: 9-Jan-

Particulars			
Continue David III		Debit	Cr
	Dr	3000.00	2000 00
To Dr.Sudeepta Patnayak			3000.00
On Account of :			
Being the expenses incurred by Dr. Sudeepta Patnayak for Conference purpose is now accounted.			
		₹3000.00	₹3000.00

Authorised Signato