To The Dean CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Madam,

I am Sanjay Kumar Sial Request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Dr. Sanjay Kumar Sial

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JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

			1	
Date	 02	0	119	

Name of Employee	:	Dr. Sanjay Kumar Sial
Purpose of Expenditure	:	TCMSEA
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs	.)	Amount (Rs.)	
01	Registration fee	3000		3000/-	
02		1			
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	3000/-		3000/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Jan	en	18	re	
Signa	ture	of (Clai	mant

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JIT M 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/068

Dated: 14-Ja

Particulars		Debit	С
3	Dr	3000.00	3000.0
Dr. Sanjay kumar Sial			
			,
Account of :			
eing the expenses incurred by Dr. Sanjay kumar Sial for Conference purpose is now accounted.			
		₹3000.00	₹30

Authorised Sign