To The Dean- Admin, MSSSoA CUTM-PKD

Sub: Request for approval to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019

Dear Sir,

I am Nandini Padhy request you to grant permission to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Nandini Padhy

Asst. Professor-School of Fisharies

Graceto



## JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

**PARALAKHEMUNDI** 

Date: 91/1 /2019

Name of Employee	:	Mandini padny
Purpose of Expenditure  Expenditure Budget Head	:	Conference

## SETTLEMENT OF EXPENDITURE

SETTEEWENT OF EXPENDITIONS								
SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)					
01	Registation fees	2000/-						
02			2360.00/_					
03	Travel Allownies	360/-						
04								
05								
06								
07								
08								
09								
10								
11								
12								
	Total Expenditure :	2360.00/-	2360.00/-					
	Less advance taken (if any) :							
	Balance to be (Refund/ Payment) :							

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

## JIT M 2018 - 2019

At - Village Alluri Nagar,P.O. - R Sitapur, Via- Uppalada Paralakhemundi,Dist: Gajapati – 761211,Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

## Journal Voucher

No.: JV/03/095

Dated : 2-Feb

Particulars		Debit	C
Conference Registration fees	Dr		
To Dr.Nadini Padhi Dr	Dr	2000.00	
DI .		360.00	
			₹ 236
			,
Account of:			
eing the expenses incurred by Dr. Nodini Dodhi for Conf			
eing the expenses incurred by Dr.Nadini Padhi for Conference purpose is now accounted			
		₹ 2360.00	₹ 2360

Authorised Signa