December 11th 2018

To The Dean CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Madam,

I am Manoj Samal request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Dr. Manoj Samal

Man.



## **JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT**

**PARALAKHEMUNDI** 

	0	1	10 -	N
Date	. 0	+-	Dec-	10

Name of Employee	:	Dr. Manoj samal
Purpose of Expenditure	:	1 CMSEA
Expenditure Budget Head	:	

## SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs	Amount (Rs.)		
01	Registration fee	3000	00	3000/-	
02					
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	3000		3000/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Signature of Claimant

Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JIT M 2018 - 2019 At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

## Journal Voucher

No.: JV/03/089

Dated: 5-Jan-19

Particulars	Debit	Cred
Conference Registration fees Dr. Manoj Samal		3000.00
Di.Wang Canal		3000.00
On Account of :		
Being the expenses incurred by Dr.Manoj Samal for Conference purpose is now accounted.		

Authorised Signatory