

December 11th 2018

To  
The Dean- Admin,  
MSSSoA  
CUTM-PKD

Sub: Request for approval to attend 'National Seminar on Sustainable Resource Management for Enhancing Farm income, National security and Livelihood improvement on 1st to - 3rd February, 2019 at Vishwa Bharti, Shanti Niketan, Birbhum, West Bengal

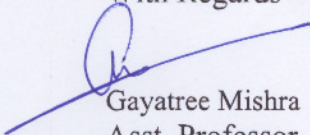
Dear Sir,

I am Gayatree Mishra request you to grant permission to attend 'National Seminar on Sustainable Resource Management for Enhancing Farm income, National security and Livelihood improvement on 1st to - 3rd February, 2019 at Vishwa Bharti, Shanti Niketan, Birbhum, West Bengal.

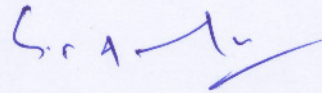
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

  
Gayatree Mishra  
Asst. Professor

MSSSoA





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 9/2/2019

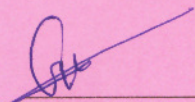
Name of Employee : Gayatri Mishra

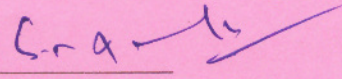
Purpose of Expenditure : Conference

Expenditure Budget Head : \_\_\_\_\_

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2000/-	
02			4560.00
03	Travel Allowances	2560/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	4560.00/-	4560/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

  
Signature of Claimant

  
Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

  
Registrar

J I T M 2018 - 2019

At - Village Alluri Nagar,P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi,Dist: Gajapati – 761211,Odisha, India Phone:  
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher


No. : JV/03/092

Dated : 19-Fe

Particulars		Debit	C
Conference Registration fee	Dr	2,000.00	
	Dr	2,560.00	
To Dr. Gayatree Mishra			4,560.00
		₹ 4560.00	₹ 4560.00

On Account of :

Being the expenses incurred by Dr. Gayatree Mishra for Conference purpose is now accounted for

  
Authorised Signa