

December 11th 2018

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

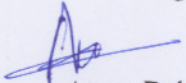
Dear Sir,

I am Atanu Deb request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

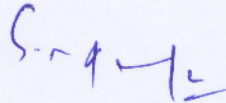
Thanking you

With Regards



Atanu Deb
Asst. Professor(Extension)

MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

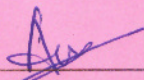
PARALAKHEMUNDI

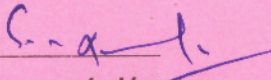
Date : 25/12/2018

Name of Employee	:	Atanu Deb
Purpose of Expenditure	:	Conference
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

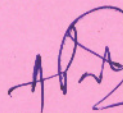
Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	3000/-	3000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000/-	3000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant


Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance


Registrar

JITM 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India Phone:
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher


No. : **JV/03/102**

Dated : **6-Jan**

Particulars		Debit	Credit
Conference Registration fees	Dr	₹3000.00	
To Dr. Atanu Deb			₹3000.00
		₹3000.00	3000.00

On Account of :

Being the expenses incurred by Dr Atanu Deb for Conference purpose is now accounted.


Authorised Signa