

jun 17th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am(Rupashree Senapati) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

Rupashree Senapati
With Regards

Rupashree Senapati

C. R. A. - 12



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 08/01/2018

Name of Employee : Rupashree Senapati
Purpose of Expenditure : Conference.
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance.	1040/-	3540/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3540/-	3540/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Rupashree Senapati
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

JITM 2017 - 2018
At-Village Alluri Nagar, P.O.-RSitapur, Via-
Uppalada Paralakhemundi, Dist: Gajapati - 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150

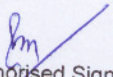
Journal Voucher

No. : **JV/03/232**

Dated: 11-11-2017

Particulars	Debit	Credit
Conference Registration Fee	Dr ₹2500.00	
Travel and Conveyance To Rupashree Senapati	Dr ₹1040.00	₹ 3540.00
	₹ 3540.00	₹ 3540.00

On Account of:
Being the expenses incurred by Rupashree Senapati for conference purpose is now accounted.


Authorised Signatory