

jun 16th 2017

To
The Dean
CUTM-PKD

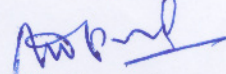
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (N Durga Prasad) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you



With Regards

N Durga Prasad



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

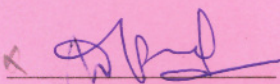
PARALAKHEMUNDI

Date : 06/01/2018

Name of Employee : N. Durga Prasad
Purpose of Expenditure : Conference
Expenditure Budget Head :

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	980/-	3480/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3480/-	3480/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance


Registrar

JITM 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150


JournalVoucher

No. :JV/03/260

Dated: 10-Jan

Particulars	Debit	Cre
Conference Registration Fee	2500.00	
Travel and Conveyance	980.00	₹3480.00
To N.Durga Prasad		
	₹ 3480.00	₹3480.00

On Account of:
Being the expenses incurred by N.Durga Prasad for conference purpose is now accounted.


Authorised Signatc