To The Dean **CUTM-PKD**

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (Gouranga Charan Mishra) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Voruge (1. 45h

Gouranga Charan Mishra

6-11-1-



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date: 19/01/2018

Name of Employee	:	Youranga Charan Mishra
Purpose of Expenditure	:	Conference
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)	
01	Registration Dee	2500/		
02	Registration Jee Travel Allowance	830/-	3330/-	
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
	Total Expenditure :	3336F	3330/-	
		1.		
	Less advance taken (if any) :			
	Balance to be (Refund/ Payment) :			

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2017 - 2018

At-VillageAlluriNagar,P.O.-RSitapur,Via-UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha, IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

JournalVoucher

No. :JV/03/254

Dated: 21-Jan-1

Particulars		Debit	Cred
Conference Registation Fee	Dr	₹2500.00	
Travel and Conveyance Gouranga Charan Mishra	Dr	₹830.00	₹3330.00
Account of:			
ing the expenses incurred by Gouranga Charan Mishra for conference purp	pose is now accounted.	₹ 3330.00	₹3330.

AuthorisedSignatory