

December 10th 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

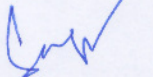
Dear Sir,

I am Sagar Maitra request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards



Dr. Sagar Maitra

Professor, MSSSoA

Sir + → P_o



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 26/12/2017

Name of Employee : Sagar Maitra

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2000.00/-	2000.00/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2000.00/-	2000.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Sagar Maitra
Signature of Claimant

S. R. Das
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

JournalVoucher

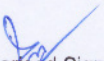
No. :JV/03/314

Dated: 10-Jan

Particulars	Debit	Cr
Conference Registration Fee To Sagar Maitra	Dr ₹2000.00	₹2000.00
	₹2000.00	₹2000.00

On Account of:

Being the expenses incurred by Sagar Maitra for conference purpose is now accounted.


Authorised Signa