

Nov 2, 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to attend 7th International Conference on Power Systems (ICPS-2017),
College of Engineering, Pune

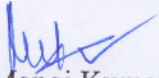
Dear Sir,

I am Dr. Manoj Kumar Kar request you to grant permission to attend 7th International Conference
on Power Systems (ICPS-2017), College of Engineering, Pune

Seminar registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Dr. Manoj Kumar Kar

Asst. Professor-SoE



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

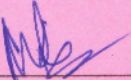
PARALAKHEMUNDI

Date : 11/11/2017

Name of Employee : Dr Manoj ku kas
Purpose of Expenditure : Conference
Expenditure Budget Head :

SETTLEMENT OF EXPENDITURE

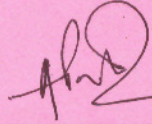
Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	6000.00/-	
02			9260/-
03	Travel Allowances	3260.00/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	9260/-	9260/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance


Registrar

Journal Voucher


No. : JV/03/295

Dated: 2-Dec-

Particulars		Debit	Cr
Conference Registration Fee	Dr	₹6000.00	
Travel and Conveyance	Dr	₹3260.00	₹9260.00
To Manoj Kumar Kar			
		₹9260.00	₹9260.00

On Account of:

Being the expenses incurred by Manoj Kumar Kar for conference purpose is now accounted.


Authorised Signa