

Dec 24, 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend National Seminar on Judicious Use of Water and Fertilizer in Modern Agriculture, held at Naihati RBC College, West Bengal on 20 January, 2018.

Dear Sir,

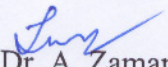
I am Dr. A. Zaman request you to grant permission to attend National Seminar on Judicious Use of Water and Fertilizer in Modern Agriculture, held at Naihati RBC College, West Bengal on 20 January, 2018.

Keynote topic: Sustainable agriculture: the modern concept

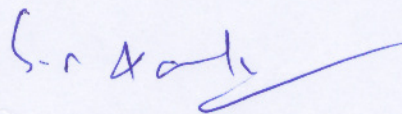
Seminar registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Dr. A. Zaman

Professor, MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 27/11/2018

Name of Employee : Dr. A. Zaman
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	3000/-	
02			4560/-
03	Travel Allowances	1560/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	4560/-	4560/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

[Signature]
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

JIT M 2017 - 2018
At-Village Alluri Nagar, P.O.-RSitapur, Via-
Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : **JV/03/296**

Dated: **4-Feb**

Particulars		Debit	Cr
Conference Registration Fee	<i>Dr</i>	₹3000.00	
Travel and Conveyance	<i>Dr</i>	₹1560.00	
To Dr.A.Zaman			₹4560
		₹4560.00	₹4560

On Account of:

Being the expenses incurred by A.Zaman for conference purpose is now accounted.

Authorized Signa