

jun 11h 2017

To
The Dean
CUTM-PKD

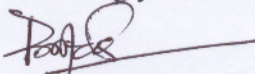
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (Banitamani Mallik) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

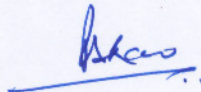
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you



With Regards

Banitamani Mallik





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

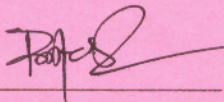
PARALAKHEMUNDI

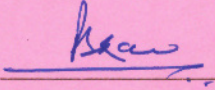
Date :11/01/2018.....

Name of Employee	:	<u>Banitamani Mallik</u>
Purpose of Expenditure	:	<u>Conference</u>
Expenditure Budget Head	:	_____

SETTLEMENT OF EXPENDITURE

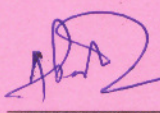
Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	580/-	
03			3080/-
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3080/-	3080/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant


Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance


Registrar

JITM 2017 - 2018
At-VillageAlluriNagar, P.O.-RSitapur, Via-
UppaladaParalakhemundi, Dist: Gajapati – 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150


Journal Voucher

No. : JV/03/277

Dated: 21-Jan-18

Particulars		Debit	Credit
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance To Banitamani Mallik	Dr	₹580.00	
			₹ 3080.00
		₹ 3080.00	₹3080.00

On Account of:
Being the expenses incurred by Banitamani Mallik for conference purpose is now accounted.


Authorised Signatory