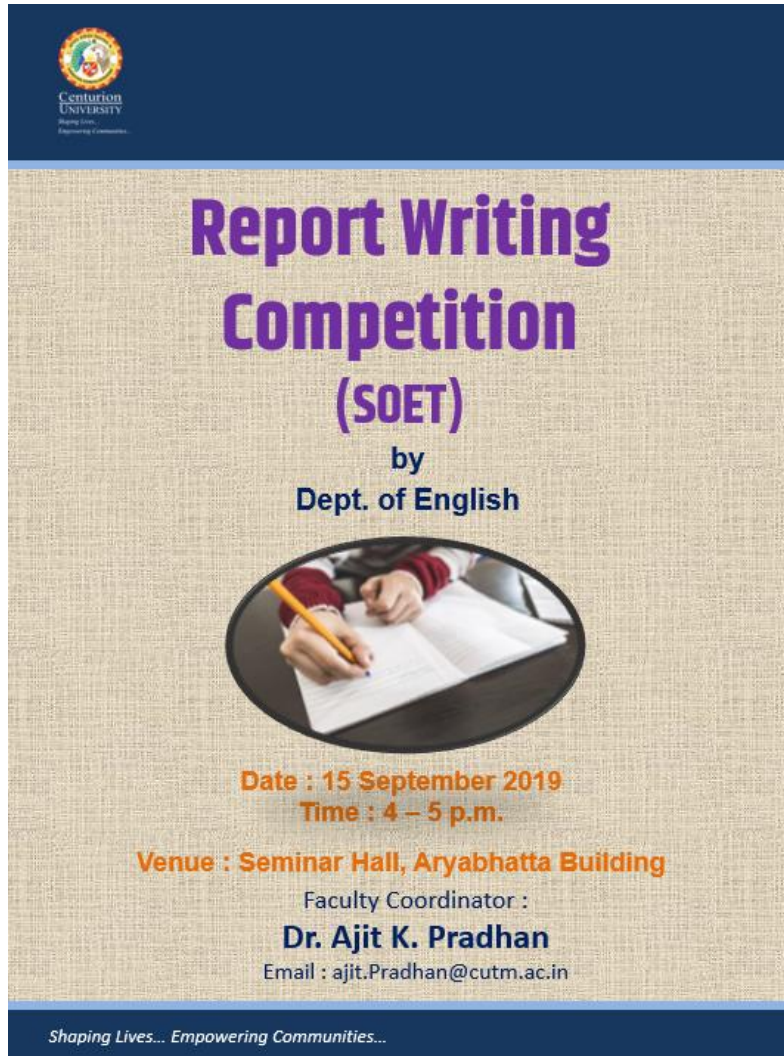


A REPORT ON
Report Writing, 15 September 2019



**Report Writing
Competition
(SOET)**
by
Dept. of English

Date : 15 September 2019
Time : 4 – 5 p.m.

Venue : Seminar Hall, Aryabhata Building

Faculty Coordinator :
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Shaping Lives... Empowering Communities...

On September 15, 2019, a report writing competition was held in the seminar hall, Aryabhata Building. The competition attracted a total of 40 participants who were tasked with crafting a report on a given topic. The purpose of this report is to provide a detailed account of the event, including the objectives, the format of the competition, the criteria for judging, and the overall outcome.

Objectives:

The primary objective of the report writing competition was to assess the participants' report writing skills, including their ability to gather and analyze information, organize their thoughts in a coherent manner, and present their findings in a clear and concise manner. The competition was designed to give participants an opportunity to showcase their writing abilities while also receiving constructive feedback from judges.

Criteria for Judging:

The reports were judged based on several criteria, including:

Content and Analysis - The quality of the information gathered and the ability to analyze and interpret the data.

Structure and Organization - The ability to present the report in a clear and concise manner, including the use of headings, subheadings, and paragraphs.

Language and Style - The use of appropriate language, grammar, and style in conveying the message.

Originality and Creativity - The ability to present unique and creative ideas in the report.



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Conclusion:

In conclusion, the report writing competition was a success, with 40 participants showcasing their report writing skills. The competition provided a platform for participants to showcase their abilities, receive feedback, and hone their skills. The competition was also an excellent opportunity for participants to network with like-minded individuals and to learn from one another. Overall, the competition was an excellent way to promote effective report writing skills and foster a culture of excellence in the field.

Anita Patra

Registrar



Ajit Kumar Pradhan

CONVENOR

