

Communication Skills & Personality Development, 8 July 2017



Centurion University of Technology & Management

Communication Skills & Personality Development

DT :- 08.07.17

Venue :- JITM Class ROOM



Pooja Puri

CONVENOR





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*Shaping Lives...
Empowering Communities...*

A REPORT ON

COMMUNICATION SKILLS & PERSONALITY DEVELOPMENT (SOAS)

08th July 2017

A one-day workshop on Communication Skills and Personality Development was organized by the School of Applied Sciences on 08th July 2017 in which 100 students had participated. The workshop was inaugurated by the Dean Applied Sciences.

In her inaugural speech, Prof. Ashok Misra, Dean SoAS CUTM urged the participants to make use of the workshop to the maximum extent possible in order to enhance their communication skills – both oral and written. During the first session of the workshop, Prof Susanta Kumar Patnaik made a presentation on Basic Writing Skills which covered areas like Punctuation, Commonly Confused words and Basic Grammar. After the presentation, the participants were given a few worksheets on these areas and their performance was evaluated and necessary feedback on how to improve these skills was given.

In the second session, Prof Amir Prasad Behera made a presentation on Business Email Writing, which gave necessary tips and guidelines on drafting formal emails, was followed by the participants' drafting emails in groups on their own on some given topics. They were made to read out the drafts and necessary corrections and clarifications were suggested by the resource person.

During the first session in the afternoon, the participants were given some useful information on telephone etiquettes. Then they were given some exercises and role play sessions where they were asked to use appropriate language – both formal and informal – while making telephonic conversations.

In the next session, Prof. Girish Prasad Rath gave some useful information and tips on drafting business/official letters and the participants were asked to work in groups and write out formal letters making use of the tips and following the guide lines given. After the groups finished writing, some of them were asked to read out the letter drafted by their group and they were given suggestions as how the letters could have been made more appropriate and effective. The next technical session started with “Understanding oneself: personality” by Dr. Prajna Pani.

In this session participants interacted themselves in such a way that each participant introduced his/her next person so as to understand one's personality very briefly. He pointed out how do we learn, live & work in this century. Participants were asked to present different skills of 21st century (according to them) in groups of 4 or 5 participants

In the valedictory program held at the end, a few participants gave their feedback explaining how the program helped them improve their communication skills and made them more confident of using English in a better way. In his valedictory address, the Dean of the School congratulated both the participants and the resource persons for organizing the programme successfully and requested the participants to constantly improve upon their skills and competencies for their personal and professional growth. The program ended with a vote of thanks by Prof Prajna Pani.



Student Presentation, 8th July, 2017

Prajna Pani

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SL NO.	NAME	REGISTRATION NO	P/A
1	TRUSHNAMAYEE PADHAN	170705100001	P
2	OM PRAKASH BHUYAN	170705100002	P
3	ARDHENDU SEKHAR ROUT	170705100005	P
4	ARPITA SWAIN	170705100006	P
5	SUBHADARSHINI SAMAL	170705100007	P
6	ABHILAS MISHRA	170705100008	P
7	BISWAJIT MISHRA	170705180021	A
8	SOUMYA SMARANIKA PRADHAN	170705100009	P
9	ARPITA TRIPATHY	170705100015	P
10	ANANYA MISHRA	170705100016	P
11	ANSUMAN JENA	170705100017	P
12	ANINDITA PRIYADARSINI DEBATA	170705100018	P
13	ROSHEN KUMAR NANDA	170705100019	P
14	MANAS RANJAN SWAIN	170705100020	P
15	DIPAK KUMAR SAHOO	170705100021	P
16	DEBASHIS NANDA	170705100023	P
17	BARSHA SAMAL	170705100024	P
18	RAJKISHORE PATRA	170705100025	P
19	PRIYANKA DAS	170705100026	P
20	SUBHALAXMI SWAIN	170705100027	P
21	BIJAYALAXMI ROUTRAY	170705100028	P
22	KRUSHNA KUMAR MOHANTY	170705100032	P
23	SUBHADARSHINEE BEHERA	170705100033	P
24	SAMBIT SATYAJIT SAHU	170705100035	P
25	KIRAN BISWAL	170705100037	P
26	ANWESHA PATTNAIK	170705100038	P
27	K GOUTAM KUMAR PRADHAN	170705100039	P
28	ARCHANA BALIARSINGH	170705100040	P

29	SOUMYAKANTA DASH	170705100041	P
30	ANSHUMAN JENA	170705100043	P
31	SIBANI SAHU	170705100044	P
32	LIPSA RAY	170705100045	P
33	BHAGYALAKSHMI SAHOO	170705100046	P
34	PRAGYANSRI PANDA	170705100048	P
35	SUBHASMITA NAYAK	170705100049	P
36	RAMESH KUMAR SAHOO	170705100050	P
37	HIMADRI TANAYA RAUTRAY	170705100051	P
38	SEEMADRI BARAL	170705100052	P
39	DEBASNIGDHA SAHOO	170705100053	P
40	BISWAJIT PATRNAIK	170705100054	P
41	SONALIKA GARNAIK	170705100055	P
42	SATYABRATA MISHRA	170705100056	P
43	SWATI MOHANTY	170705100057	P
44	SHATABDI NAYAK	170705100058	P
45	RONALD ROSHAN HOTA	170705100059	P
46	TEJASMITA TRIPATHY	170705100060	P
47	SOUMYA SEPHALIKA PRADHAN	170705100061	P
48	NIRUPAMA PANDA	170705100062	P
49	SAMIKSHYA SAHOO	170705100063	P
50	SUNIL NAYAK	170705100064	P
51	POOJA MOHAPATRA	170705100066	P
52	BARSHA BAISHALI NAYAK	170705100067	P
53	SUCHISMITA SAHOO	170705100068	P
54	SUNITA BEHERA	170705100069	P
55	L.K SATYAPRAKASH	170705100072	P
56	SUPRIYA RATH	170705100073	P
57	SONALI SASMAL	170705100074	P
58	GEETANJALI SAHOO	170705100075	P
59	BISWAJIT GHADEI	170705100076	P
60	DIBYAJYOTI DAS	170705100077	P
61	SATABDI OJHA	170705100078	P
62	SARITA BEHERA	170705100079	P
63	RAJALAXMI DANGUA	170705100080	P
64	RUTUPARNA PATTANAIAK	170705100081	P
65	ADYASHA PRATIHARY	170705100082	P
66	M.PRIYANKA	170705100083	P

67	LOPITA SWAIN	170705100084	P
68	SUSHREE SANGITA JENA	170705180049	A
69	PRIYANKA GARNAYAK	170705100085	P
70	BISWABANDITA MAHALIK	170705100086	P
71	PAYAL SAHU	170705100087	P
72	HARAPRIYA PATRI	170705110001	P
73	SONALI PANIGRAHI	170705110005	P
74	SWARUPA MOHANTY	170705110006	P
75	SNIGDHARANI SAHOO	170705110007	P
76	SHAKTIPRASAD PABITRAMOHANMISHRA	170705110008	P
77	SUBHRAJIT KANUNGO	170705110010	P
78	RIMAN ACHARYA	170705110011	P
79	SOUMYA SWAGATIKA ROUT	170705110012	P
80	ASHUTOSH MAHANTA	170705110013	P
81	KALPANA SAMAL	170705110014	P
82	SIMA SHREE DAS	170705110015	P
83	SOUMYA RANJAN DAS	170705120002	P
84	AUROLITA SAHOO	170705180050	A
85	ARDHENDU SHEKHAR PATRA	170705120003	P
86	RAKESH KUMAR PRADHAN	170705120005	P
87	PRITAM PATTANAİK	170705120007	P
88	SUNITA SAHU	170705120008	P
89	CHINMAYEE PATRA	170705120009	P
90	ABINASH PANDA	170705120010	P
91	SHREERAM PRADHAN	170705120011	P
92	SRABAN KUMAR NAYAK	170705120012	P
93	ABHILIPSA PRIYADARSANI DAS	170705120013	P
94	SADASIVUNI TANUJA RANI	170705120014	P
95	RANJITA SAMAL	170705120015	P
96	CHINMAYA KUMAR PRADHAN	170705120017	P
97	PRIYADARSHINI RATH	170705120019	P
98	ANKITA JENA	170705180057	A
99	SUBHASHREE DASH	170705120020	P
100	SOUMYARANJAN KAR	170705120021	P
101	HARI SANKAR NATH	170705120022	P
102	SHIBANI MOHANTA	170705120023	P
103	BIBHU PRASAD SAHU	170705120024	P
104	SHUBHAKESHI SAHOO	170705120026	P

Anita Patra

REGISTRAR



Pragna Bani



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