



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

11.06.2021

Dear Sir/Madam,

Keeping in view of the forthcoming NAAC inspection 2022, a library committee meeting is scheduled to be held on 14.06.2021 at 2.30 p.m. for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding procurement of library books, library space for keeping books, ERP issues on for Library module for University Libraries and library budget.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.

The venue for the meeting is furnished below.

Venue: Board room (CUTM PKD Campus)

Thanking you

With regards

Sunil Kumar Biswal

Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA
MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room via Skype with library committee members of Parakhemundi campus on June 14th, 2021, at 2.30 P.M. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

Agenda:

1. Procurement of Print books for the year 2021.
2. To discuss Library space problem for keeping books
3. Regarding ERP issues on for Library module
4. **Budget proposal**

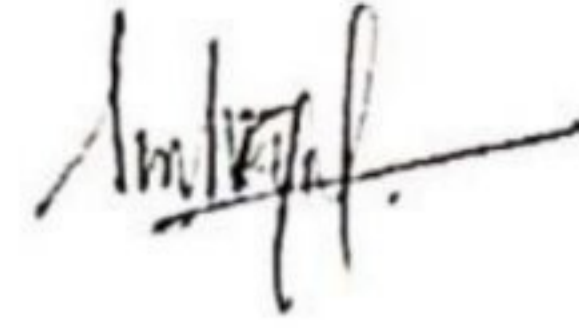
Minutes:

At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the HOD's were informed to submit the requisition of books to the library for the procurement of odd semester 2021.
2. As the library is growing organism and the resources of our library is growing day by day. This requires more space for keeping library materials in proper order in the rack, so that the reader can easily access. All the members were suggested to provide for provision extra library space
3. All the members were suggested to migrate data of ERP-I-Cloud to Koha module in the library software.
4. **The chief Librarian proposed the budget of 2021 before committee members and members decided to allocate Rs.44.72 lakhs for all campuses.**

There were no more points raised for discussion, with a note of happiness the meeting is dissolved.



Sunil Kumar Biswal
Chief Librarian, CUTM, PKD Campus
Convener

Registrar: *Anita Patil*

Dean SoAS: *Prashant*

Dean SoABE: *Sunil K*

Dean Admin, MSSSoA: *S. D. Dange*

Dean, SoET: *A. K. Kulkarni*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

10.12.2021

Dear Sir/Madam,

Keeping in view of the forthcoming ICAR & NAAC inspection 2021, a library committee meeting is scheduled to be held on 13.12.2021 at 3.30 p.m. for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding e-resources renewal, library periodical status, procurement of books, and issues on koha library module for University Library **and utilisation of library funds.**

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.

The venue for the meeting is furnished below.

Venue: Board room (CUTM PKD Campus)

Thanking you

With regards

Brundaban Nahak

Dr. Brundaban Nahak

Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room via Skype with library committee members of Parakhemundi campus on 13.12.2021 at 3.30 p.m. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Dr. Brundaban Nahak, Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

Agenda:

1. E-resources renewal
2. Library periodical status
3. Procurement of books
4. Koha library module
5. Utilisations of library allocated funds.

Minutes:

Firstly, Dr. Brundaban Nahak, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested to renew the e-resources for the year 2022.
2. Dr. Brundaban Nahak briefly explained the present periodical status and print journal renewal (55 numbers), and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2022.
4. The library committee members advised to give training to all the library staffs in library modules such as catalogue, OPAC, circulation, periodical, and acquisition by the koha vendors.
5. The chief Librarian briefed about utilisation of the library budget for all the campuses before the committee.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.

Brundaban
Dr. Brundaban Nahak
Chief Librarian, CUTM, PKD Campus
Convener

Registrar: *Anita Patra*

Dean SoAS: *[Signature]*

Dean SoABE: *[Signature]*

Dean Admin, MSSSoA: *[Signature]*

Dean, SoET : *[Signature]*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA
MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

The Library Committee meeting was held in the board room via Skype with library committee members of Bhubaneswar campus on January 16th, 2020, at 3.30 P.M

The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

1. Prof. Ashok Mishra, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Vamshi Krishna, Associated Dean, SoET

Bhubaneswar Campus:

1. Prof. P. K Mohanty, Dean Academic (CUTM)
2. Prof. S. K Biswal, Dean SoAS
3. Prof. Susanta Mishra, Dean SoM
4. Prof. K.V.D Prakash, Dean HRD
5. Mr. Ashutosh Padhi, Chief Librarian (BBSR, Campus)

Agenda:

1. Selection of E resources Database for the year 2020.
2. To discuss about the remote access facilities to the E resources.
3. Creation of a user friendly web page for Library.
4. Procurement process of print resources for central library.
5. **Library budget.**

Prof. P. S Rao, Dean SoET and Prof. D Reddy, Dean Agriculture (Academic) could not attend the meeting as they were on leave.

Minutes:

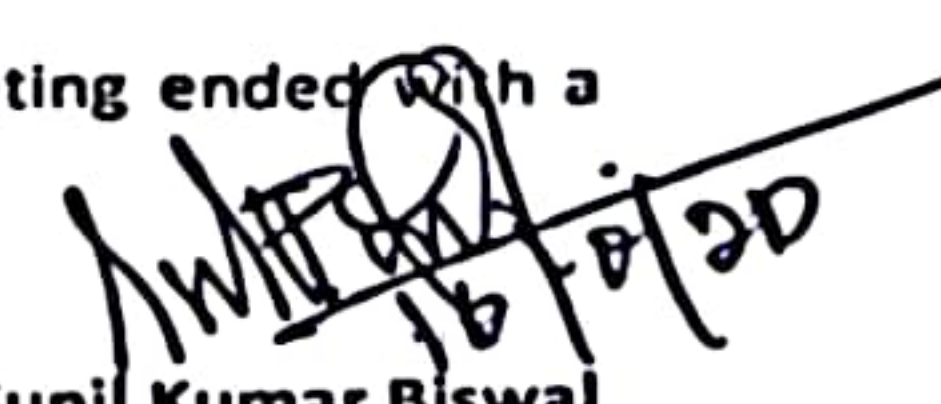
At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and apprised the present status of library resources.

After thorough discussion and deliberation the members recommend the following.

1. As there is no database pertaining to management stream, Prof. Susanta Mishra, Dean SoM suggested for procuring Pro-Quest Management e-journals database, which will be immensely helpful for the users.

2. Prof. P. K Mohanty, Dean Academic, suggested to cancel the ASME journal package and adjust the amount to subscribe Agriculture & Pharmacy Database from Indian journals.com with an initial trial access period. In this connection Dean of Agriculture gave his consent to do the same.
3. Regarding E-resources for SoAS, Deans of both the campuses Prof. Ashok Mishra & Prof. S. K Biswal recommended to procure Elsevier Science Direct package or Springer Database to supplement the research as well as usage by the students.
4. All members unanimously agreed to discontinue the service of J-Gate Agriculture & Biological Science and Social Science & Management Package form the present year, as the contents' of these databases are open access, but same time recommended same journals are to be linked in the university website for easy access of the user.
5. It was also decided in the meeting; as the INFLIBNET N-list programme has been discontinued due to technical reason, effort will be made to get the same by signing resource sharing MoU with some local colleges.
6. In order to meet the NAAC requirement (point 4.2.2 & 4.2.5) all members conjointly suggested for procuring few rare books for both the campuses and recommended to purchase EzProxy software for remote login to access resources in judicious way.
7. All the members also agreed to procure the books twice a year i.e at the beginning of even and odd semester.
8. Regarding statistic of library usage; Prof. Ashok Mishra, Dean SoAS, suggested to develop a mechanism to trace the online usage of library too.
9. The committee members were discussed about proposed budget of the year and finally members recommended for allocating Rs.50.77 lakhs for the year 2020 for all campuses.

As there were no more points raised for discussion, hence the meeting ended with a vote of thanks to the chair.


Sunil Kumar Biswal
Chief Librarian, CUTM, PKD Campus
Convener

Prof. Anita Patra
Registrar CUTM
Chairman, Library Committee



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

13.11.2020

Dear Sir/Madam,

Keeping in view of the forthcoming NAAC inspection 2020, a library committee meeting is scheduled to be held on 16.11.2020 at 11.30 A.M. for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding ERP library module, library space for keeping books, utilisation of library budget and library discipline in the University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.

The venue for the meeting is furnished below.

Venue: Board room (CUTM PKD Campus)

Thanking you

With regards

A handwritten signature in black ink, appearing to read 'Sunil Kumar Biswal'.

Sunil Kumar Biswal

Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room via Skype with library committee members of Parakhemundi campus on 16-11-2020, at 11.30 P.M. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P. Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

Agenda:

1. ERP library module.
2. Library space for keeping books
3. Library discipline
4. Utilisations of library budget.

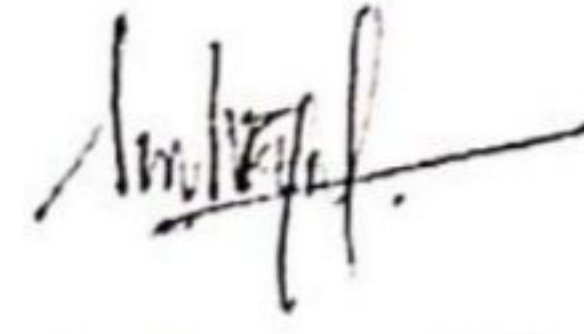
Minutes:

At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. The configuration of library module in ERP has been completed. The library staffs were not trained properly to handle the library module and generate reports properly, So the library members recommended to conduct training to library staffs on library details by vendors.
2. Due to the lack of racks and space, many books were found misaligned. The committee suggested to procure racks and fixed space for the same.
3. All the members have been taken decision to follow standard operating procedure (SOP) as per the Covid- 19 Protocol in the library premises.
4. The members were discussed details about library utilisation of fund for the year 2020 for all campuses.

There were no more points raised for discussion, with a note of happiness the meeting is dissolved.



Sunil Kumar Biswal
Chief Librarian, CUTM, PKD Campus
Convener

Registrar: *Anila Patel*

Dean SoAS: *[Signature]*

Dean SoABE: *[Signature]*

Dean Admin, MSSSoA: *[Signature]*

Dean, SoET : *[Signature]*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

11.07.2019

Dear Sir/Madam,

Keeping in view of the increasement of library users, a library committee meeting is scheduled to be held on 12.07.2019 at 3.30 p.m. for Dr.Y.V.N.Rao Memorial Library to discuss regarding e-resources renewal, procurement of books for the department of Mass Communication, extension of Library building regarding and budget.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

The venue for the meeting is furnished below.

Venue: Board room (CUTM PKD Campus)

Thanking you

With regards

Mr. Sunil Biswal

Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room with library committee members of Parakhemundi campus on 12.07.2019 at 3.30 p.m. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr.Sunil Biswal, Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

Agenda:

01. E-resources renewal
02. Library periodical status
03. Procurement of books for dept. of Mass Communication.
04. Extension of Library building.
05. Proposal of library budget.

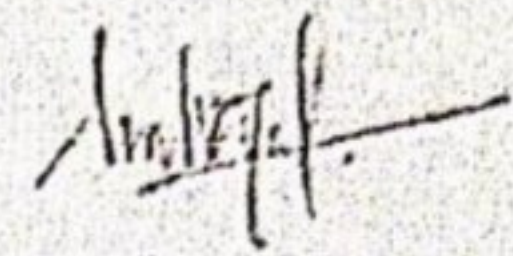
Minutes:

Firstly, Mr. Sunil Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library.

The following points were discussed:

1. All the members of library committee were suggested to renew the e-resources for the year 2019-20.
2. Mr. Sunil Biswal briefly explained the present periodical status and put a proposal for print journal renewal, and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure books for the Dept. of Mass Communication.
4. The Chief Librarian suggested for the extension of library buildings for partition of Textbook Section and Reference section and also periodical section.
5. The members were discussed about library budget proposed by Chief Librarian. The library committee recommended for allocating Rs.32.19 lakhs for all campuses.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



Mr. Sunil Biswal
Chief Librarian, CUTM, PKD Campus
Convener

Registrar: *Anita Patra*

Dean SoAS: *M. Suresh Kumar*

Dean SoABE: *Sunil Kumar*

Dean Admin, MSSSoA: *S. K. Singh*

Dean, SoET: *A. Mohan*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

12.12.2019

Dear Sir/Madam,

To facility the students and faculty requirement, a library committee meeting is scheduled to be held on 13.12.2019 at 4.00 pm for Dr.Y.V.N.Rao Memorial Library to discuss regarding library periodical status, remodeling of library furniture, and rearrangement of book section and reference section, periodical section and utilisation of library budget.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

The venue for the meeting is furnished below.

Venue: Board room (CUTM PKD Campus)

Thanking you

With regards

A handwritten signature in black ink, appearing to read 'Mr. Sunil Biswal'.

Mr. Sunil Biswal

Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room of Parakhemundi campus on 13.12.2019 at 4.00 pm. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Biswal, Chief Librarian, PKD campus and the following members were present.

Paralakhemundi Campus:

01. Prof. M. Devender Reddy, Dean SoAS
02. Prof. Sivala Kumar, Dean SoABE
03. Prof. S.P Nanda, Dean Admin, MSSSoA
04. Prof. Ashish Ranjan Dash, Dean, SoET

Agenda:

1. Library periodical status
2. Remodeling of library furniture
3. Rearrangement or separation of Textbook Section and Reference Section
4. Library utilisation of library allocated fund.

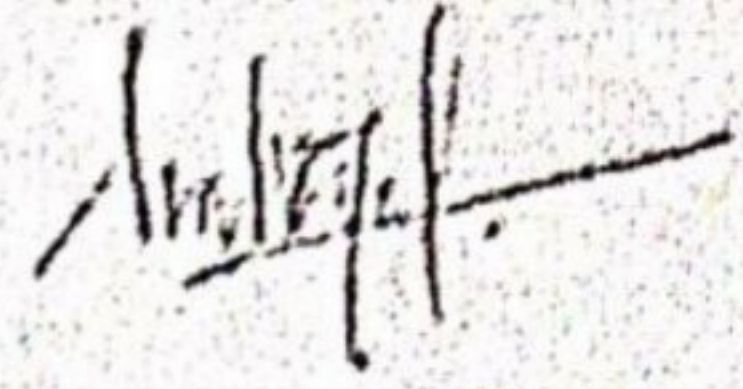
Minutes:

Firstly, Mr. Sunil Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. Mr.Sunil Biswal, Chief librarian has proposed for remodeling of library furniture and purchase of some new furniture for the library. Prof. Anita Patra, Registrar shared his view to update the library equipment's.
2. Chief librarian has suggested for rearrangement and separation of textbook section and reference section and journal section.
3. All the library committee members discussed, approved and allowed to do the same.
4. The library committee members advised to take the help of some more man manpower and complete the task like separation of textbook section and reference section and also periodical section as soon as possible.
5. The chief Librarian explain the utilisation of library allocated fund before committee members for all campuses.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



Mr. Sunil Biswal
Chief Librarian, CUTM, PKD Campus
Convener

Registrar: *Anita Patra*

Dean SoAS: *M. Suresh Kumar*

Dean SoABE: *Sunil Kumar*

Dean Admin, MSSSoA: *Dr. H. S. Jaiswal*

Dean, SoET: *A. Mohan*



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA**

Dr. Y V N Rao Memorial Library

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 15 May, 2018 AT 9.30 AM

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin., MSSSOA
6. Prof. Ashok Misra, Dean SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Binding and processing of books :
2. List of damaged books is to be prepared in two categories in order to send the books for binding and to be written off for books which are damaged beyond repairing/stitching
3. New S/W of library module : "Borrower's entitlement and fine criteria" Fines for different categories of users, Fines should be cleared each semester, borrowing entitlements for different categories of users, Renewals of books to different categories of users, Proposals were made if the current rates are to be revised or not
4. Budget proposal

Minutes: Action Plan:

1. List of 1564 books were selected for binding. There were some books which are beyond further binding for use was retained for write off at a later date
2. The details of "Borrower's entitlement and fine criteria" were presented for incorporating in new library S/W.
3. The chief Librarian proposed the budget Rs.26.26 lakhs and the members discussed about the budget and recommended/allocated Rs.25.47 lakhs for the year 2018 for all campuses

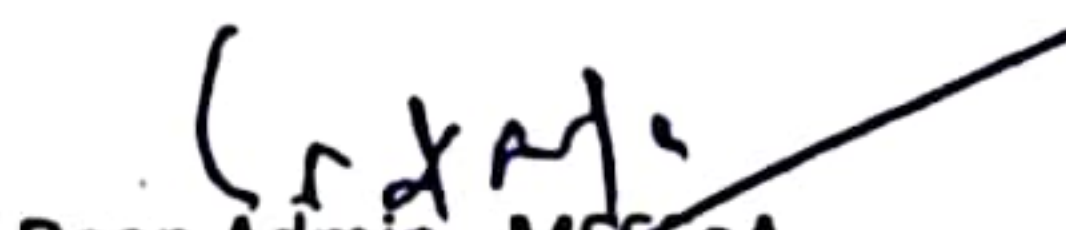
There were no more points raised for discussion, hence the meeting is dissolved.

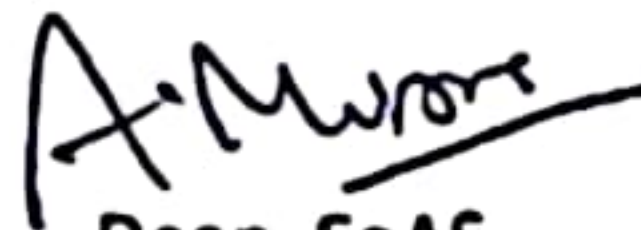

Registrar


Dean, SoET


Dean Academic, MSSSoA


Associate Dean, SoET


Dean Admin., MSSSOA


Dean, SoAS


Chief Librarian



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA**

Dr. Y V N Rao Memorial Library

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 15TH DEC, 2018 at 9.30 am.

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. Devender Reddy, Dean Academic, MSSSOA
3. Prof. S. P. Nanda, Dean Admin, MSSSOA
4. Prof. Prafulla Kumar Panda, HoD, Dept. of Civil Engg.
5. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

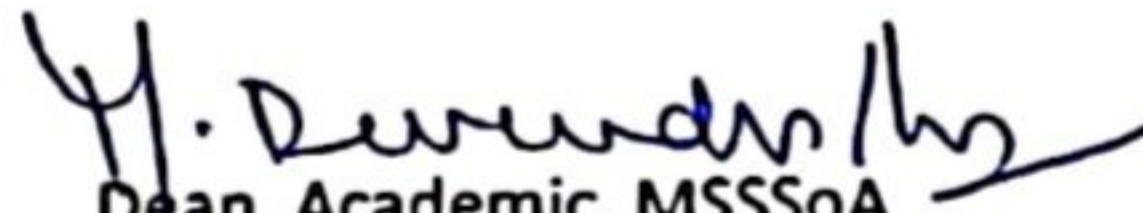
1. Books procurement for all the schools of MSSSOA as per the syllabus with special reference to newly introduced depts. Of Fisheries and Horticulture
2. Approval of procurement of new print journals belongs to MSSSOA
3. Approval of payment towards subscription of 2-E-Resources (Science Direct of Elsevier and ASME Journals) for Jan-Dec, 2019
4. Allocation and utilisation of library fund

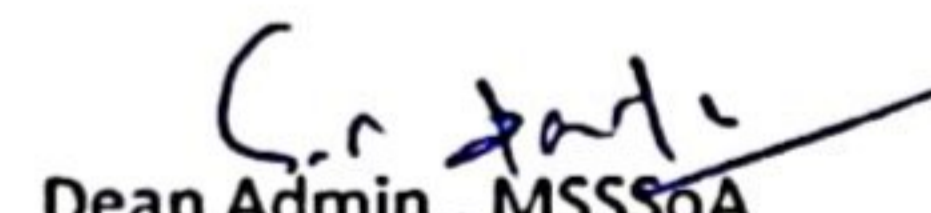
MINUTES

The meeting started at 5 PM in the Board room and the following points have been recorded.

1. Approval for passing the bills of procurement of 220+ books of the departments of Horticulture, Agronomy, Plant Breeding and Agricultural Extension of MSSSOA.
2. Payment of 2-IP based E-Resources i. Elsevier's Science Direct of Computer science and Engineering and ii. ASME Journals to make the payment.
3. Approval towards procurement of 17-new agricultural science journals from Jan-Dec, 2019
4. The member secretary briefed the utilisation of allocated budget for the year 2018 for all the campuses


Registrar


Dean, Academic, MSSSOA


Dean Admin., MSSSOA


HoD Civil Engg.


Chief Librarian



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA**

Dr. Y V N Rao Memorial Library

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S OFFICE 14 May, 2017 AT 5 PM

Following members have participated in the meeting

1. Prof. Ashok Misra, Registrar, CUTM
2. Prof. B.P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Mr. Tapas Kumar Bhuyan, Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Books to be procured as per syllabus of the Schools of Management, Agriculture, Applied Science and Engineering and Technology
2. Reg. ERP Library module and budget purpose.

MINUTES:

The meeting started at 5 PM in the Registrar's chamber and the following points have discussed and recorded.

1. With regard to purchase of books: It has been decided that, faculties will send the requirements as per the course syllabus after verification of library the required book list. Accordingly Librarian will place order.
2. J.R.F. Materials for MSSSoA to be procured and kept in reference section.
3. Detailed discussion was held on ERP module for adding more features to the library module for smooth functioning of library activities
4. The Library committee discussed about proposed budget and allocation for all campuses

There were no more points raised for discussion, hence the meeting is dissolved.


Registrar


Dean, SoET


Associate Dean, SoET


Dean, Academic MSSSOA


Dean Admin, MSSSOA


Chief Librarian



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA**

Dr. Y V N Rao Memorial Library

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S CHAMBER ON 25th DECEMBER, 2017 AT 9.30 AM

Following members have participated in the meeting:

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Prof. Ashok Misra, Dean SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Regarding payment of E-Resources for the period of Jan-Dec, 2018
2. Regarding payment of newly procured books and reference materials for the department of Fisheries
3. Regarding payment towards renewal of subscription of print journals and magazines for Jan-Dec, 2018 and budget

Minutes:

1. Reg Advance payment of renewal of subscription of e-resources: The subscription amount of payment of E-Resources was approved for renewal of IEEE ASPP, ASME Journals, Science Direct of Elsevier, N-List Journals and DELNET E-resources. The pro-forma invoices have already been received for which approval has been obtained for advance payment
2. Regarding payment of books purchased for Fisheries Dept: invoice amounts towards books procured against purchase of books for the newly introduced department of Fisheries
3. Regarding advance payment of print magazines/journals: Pro-forma invoices received against renewal of subscription of magazines and print journals for Jan-Dec, 2018 has been approved
4. Budget utilised and proposed for 2018 for all campuses.

There were no more points raised for discussion, hence the meeting is dissolved.

Anita Patra
Registrar

B. P. Mishra
Dean, SoET

Devender Reddy
Dean Academic, MSSSoA

Sandipan Pine
Associate Dean, SoET

S. P. Nanda
Dean Admin., MSSSOA

Ashok Misra
Dean, SoAS

Santosh Kumar Rout
Chief Librarian