

**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 27.02.2023

Time: 2.00 to 3.00 PM

Agenda:

- 1. Course distribution to faculty members to make NET syllabus and to upload in Courseware**
- 2. Making of skill domain basket subject syllabus**
- 3. Compliance of NAAC data for last 9 months**
- 4. Etiquettes about staffs' leaves**
- 5. Resolutions of mentoring issues raised by students**

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. Different course subjects were distributed to faculty members to make NET syllabus and asked to upload them in courseware.
3. All faculty members were asked to compile data for different criteria of NAAC for last 9 months.
4. It was advised to the staff members of the laboratory to maintain punctuality and sincerity while working in lab. Henceforth, the lab opening time was fixed to be at 9.20 am till 4.40 pm. Any discrepancy will be subjected to strict action against them.
5. All the staff members are instructed to maintain certain etiquettes regarding their leaves. Accordingly it was decided that they should apply their leaves before hand in erp.
6. Faculty members were instructed to carry out some doubt clearing classes for the semesters that they have been assigned, for better understanding of students. In addition, active involvement of faculties in practice classes were also requested.
7. All mentoring issues raised by students were resolved as follows.
 - Students raised to issue of a query whether they have to pay the whole academic fee amount to appear the internal exams. The issue has been discussed and was informed to Dean SoAS.
 - In addition, one of the B.Sc 4th semester was found not attending his regular classes in spite of staying in hostel. The student was asked to meet all the faculties of Chemistry department including Dean SoAS. As per the discussion, their parents were immediately consulted, and they assured to solve the issue as soon as possible.
8. The meeting was ended with concluding remarks by Associate Dean, SoAS, Dr. S. K. Biswal and a note of thanks by HoD, Chemistry.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo
Dr. Susanta Kumar Biswal
Dr. Dojalisa Sahu
Dr. Pratap Chhotray
Dr. Srikanta Sahu
Dr. Suchismita Acharya
Dr. Shraban Kumar Sahoo
Mr. Chittaranjan Routray

Non-Teaching:

Swatimayee Mohapatra
Chandini Patel
Laxmikanta Sasmal
Parthasarathi Mohapatra

Centurion University of Technology and Management

School of Applied Sciences, Bhubaneswar

Mentoring Form

School/Dept name Chemistry, School of Applied Sciences, Name of the Mentor Dr Dojalisa Sahu Date 25.2.2023

Sl No.	Regd No.	Name of the student	% attendance	Learning record	Understanding of subject	Backlog status	Pending dues	Personal Problems	Corrective measures	Signature of the Student
1	210705100002	REETIPARNA BARICK	82.0%	Yes	Not very good	No	No	No issue	—	Reetiparna Barick
2	210705100003	SANJANA PATRA	89.9%	Yes	good	NO	No	"	—	Sanjana Patra
3	210705100004	PRITREKHA MALLICK	98.7%	Yes	Fairly good	NO	No	"	—	Pritreka Mallik
4	210705100005	SMRUTIMAYEE JENA	98.7%	Yes	good	NO	No	"	—	Smrutimayee Jena
5	210705100006	SMRUTI KANJAN MOHAPATRA	91.08%	Yes	Fairly good	No	No	"	—	Smrutikanjan Mohapatra
6	210705100007	ROJALIN BEHERA	91.43%	Yes	good	No	No	"	—	Rojalin Behera
7	210705100008	SHAKTISWAROOPA SINGH	98.7%	Yes	good	NO	No	About CSK	Talked in CSK	Shaktiswaroopa Singh
8	210705100012	ALGEBRA SAHU	89.29%	Yes	Fairly good	No	No	"	—	Algebra Sahu
9	210705100013	BHABHESH KUMAR MEHER	92.14%	Yes	Not good	No	No	"	—	Bhabhesh Kumar Meher
10	210705100014	ABHINEK PATTANAIK	83.5%	Yes	good	No	No	No	—	Abhinik Pattanaik
11	210705100015	MONALISA NANDA	99.9%	Yes	good	No	No	No issue	—	Monalisa Nanda
12	210705100016	AKHITA NANDA	96.77%	Yes	Very good	No	No	No	—	Akhita Nanda
13	210705100017	SWAGATIKA PRAHDHAN	88.32%	Yes	good	No	No	No	—	Swagatika Pradhan
14	210705100018	GAYATRI DASH	95.48%	Yes	good	No	No	No	—	Gayatri Das
15	210705100019	AVIJIT PRAHDHAN	99.29%	Yes	Fairly good	No	No	No	—	Avijit Pradhan
16	210705100020	MUJAL MONALISHA SAHOO	97.42%	Yes	good	No	No	Perfect	—	Mujal Monalisha Sahoo
17	210705100021	SHREYA SETHI	95.89%	Yes	good	No	No	No	—	Shreya Saha
18	210705100023	SUBHAI AXMI DASH	94.07%	Yes	Not very good	No	No	Deny	Solved	Subhaya Pradhan
19	210705100024	SMRUTIDEEPA PARIDA	96.64%	Yes	Good	Yes	—	No	—	Smrutideepa Parida
20	210705100026	SHRUTIREKHA TRIPATHY	96.61%	Yes	Very good	No	—	No	—	Shruti Rekha Tripathy
21	210705100027	ANKITA MISHRA	92.14%	Yes	good	No	—	No	—	Ankita Mishra


Submitted

Centurion University of Technology and Management
School of Applied Sciences, Bhubaneswar

Mentoring Form

School/Dept name SoAS (Chemistry) Name of the Mentor Dr. Ashish Kumar Saha Date 31/02/2023

Sl No.	Regd No.	Name of the student	% attendance	Learning record	Understanding of subject	Backlog status	Pending dues	Personal Problems	Corrective measures	Signature of the Student
1	210704100001	Sapna Kumari Pan	96.73	Maintain	All OK	NO	None	NO	NA	Sapna Kumari
2	210704100002	Vivek Gope	95.85	"	All OK	NO	All clear	NO	NA	Vivek Gope
3	210704100003	Sibasrit Karjee	NOT	REGISTERED					NA	
4	210704120004	Monalisha Mohanty	95.85	Maintain	OK	NO	All clear	NO	NA	Monalisha Mohanty
5	210704120005	Barsha Choudhury	98.7	"	OK	NO	All clear	NO	NA	Barsha Choudhury
6	210704120006	Jashmini Sahoo	94.85	"	OK	NO.	All clear	NO	NA	Jashmini Sahoo

Signature of the Mentor

 21/3/23

Signature of Dean, SoAS
