Minutes of the Meeting

Date: 13th Dec 2021

1. Dr. Sagarika Parida
2. Dr. Gyanranjan Mahalik,
3. Mrs. Kalpita Bhatta
4. Mrs. Bhagyeswari Behera,
5. Mr. Srimay Pradhan
6. Dr. Rukmini Mishra

Agenda:

1. Subject registration
2. Discussion regarding research paper presentation
3. Discussion regarding mentoring classes
4. Discussion regarding M.Sc. 4th semester classes

The following matters were discussed

1. All the members of the department are instructed to conduct mentoring classes already allotted to them once in every week and submit the monthly report in the prescribed format on every month.

2. The mentoring issue of Astha Das, was raised by the mentor. She was given a proper counselling in presence of HOD. Every teacher was instructed to take extra effort in her case for her health condition and the issues was resolved.

3. Before the first internal of running semester, subject registration should be done by all the students of each pregame.

4. It was decided that Mr. Srimay Pradhan and Mrs. Bhagyeswari Behera will present their research paper in international conferences at CUTM, PKD campus from 19 to 21 December.

5. Assigned faculties were instructed to take classes as fast forward mode of M.Sc. 4th semester classes and complete their courses as soon as possible. So that students can successfully complete their project work.

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT

School of Applied science, Bhubaneswar

Mentoring Format

School/Department Name: Botany, B.Sc./3rd sem Name of the Mentor: Kalpita Bhatta Date: 10.12.21

Sl. No.	Regd. No.	Name of the Student	% of Attendance	Learning Record	Understanding of student	Backlog status	Pending dues	Personal problem	Corrective Measures	Signature of the students
1	21070416 0001	Shaina Rupali	100	Maentaini ng	Good	O	No dues	NO	—	Shaina Rupali
2	21070416 0002	Aretha Das	59	maintaiy	Good	O	No dues	Absence due to health issues	Issue will be discussed in dept. meeting	Aarthan Das
3	21070416 0003	Kalpataru Maharana	80	Maintaiy	Good	O	No dues	NO	—	Kalpatrey Maharana

KB
10/12/21

Signature of the Mentor

Signature of the Dean, SoAS