

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT

School of Applied Sciences, Paralakhemundi

Mentoring Format

School/Department Name: B.Sc. Chemistry 2nd Semester

Name of the Mentor: Dr. Rabindra Nath Pradhan

Date: 24/05/2022

Sl. No	Regd. No.	Name of the Student	% of Attendance	Learning Record	Understanding of Student	Backlog status	Pending Dues	Personal Problem	Corrective Measures	Signature of the Students
1	212204100001	HASINA BEGUM	88.17	Maintaining	Good	0	5,000	NO	NO	<u>Hasina</u>
2	212204100002	ROSHNI GOUDO	79.67	Maintaining	Good	0	17,000	NO	NO	<u>Roshni Gouda</u>
3	212204100003	PRITIMAYEE SAHU	88.61	Maintaining	Good	0	35,000/-	NO	NO	<u>Pratimayee Sahu</u>
4	212204100004	KASI GANESH	76.42	Maintaining	Good	0	30,000/-	NO	NO	<u>K. Ganesh</u>
5	212204100005	PV VINAYAK	65.85	Maintaining	Good	0	NO	NO	NO	<u>P. Vinayak</u>
6	212204100006	ADITYA PRASAD BISOYI	67.47	Maintaining	Good in doubt in Basic Hydrocarbon	0	NO	I have doubt in some topics of hydrocarbon	Will be discussed in the Dept. meeting	<u>Aditya Bisoyi</u>
7	212204100007	ASISH KUMAR PANI	88.61	Maintaining	Good	0	15,000	AS my father expired & there is no other income source & am unable to pay the amount. Please consider my case.	Will be discussed in the Dept. meeting	<u>Asish Kumar Pani</u>
8	212204100008	RAMAKRUSHNA BADA KUMAR	80.48	Maintaining	Good	0	45,000/-	NO	NO	<u>Rama krushna Bada Kumar</u>
9	212204100010	SONALI BARIK	91.05	Maintaining	Good	0	20,000	NO	NO	<u>Sonali</u>
10	212204100011	NIHARIKA PATNAIK	92.68	Maintaining	Good	0	35,000/-	NO	NO	<u>Neha</u>
11	212204100012	PANDIRI KALYAN KUMAR	88.61	Maintaining	Good	0	59,999/-	NO	NO	<u>P. Kalyan</u>

Ravi
24/05/22
Signature of the Mentor

Pradhan
Signature of the Coordinator, SoAS

**Centurion University of Technology & Management
Paralakhemundi Campus
School of Applied Sciences
Department of Chemistry
Minutes of the Departmental IQAC report for the month of May 2022**

Venue: Chamber of the Undersigned

Date: 25th May 2022

Time: 5.00 PM

Members Present:

1. Dr. Narayan Gouda, Asst. Professor, Dept. of Chemistry
2. Prof. I. Siva Ramakoti, Asst. Professor, Dept. of Chemistry
3. Dr. Rosy Mallik, Asst. Professor, Dept. of Chemistry.
4. Dr. Rabindranath Pradhan, Asst. Professor, Dept. of Chemistry.
5. Mr. Balaram Panda, Lab Assistant, Department of Chemistry

Agenda (Date: 25-05-2022):

1. Course completion status.
2. Uploading the attendance in the ERP system regularly.
3. Conduct of a webinar
4. Research paper and proposal writing
5. Smooth conduct of summer internship
6. Involving students in the CSR activities
7. Conduct of Mentoring class and submission of mentoring report to the Chief mentor on or before 1st day of every month.
8. Finalization of comparison statement of the chemicals, glassware, plastic ware and instruments for further processing.
9. Preparation of E-materials for the subjects taken by the respective faculties in this semester.
10. Making ready necessary NAAC documents.

Minutes (25-05-2022):

1. Assessment
 - 1.1 Faculties have reported that 4 out of 7 modules of the assigned subjects have been completed.
 - 1.2 Attendance is being updated regularly.
2. Research, Publication
 - 2.1 All faculties were asked to write the research paper and book chapters and try to publish in peer reviewed journals.

3. Faculty Welfare
 - 3.1 All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.
 - 3.2 It has been decided that the department would be organizing a webinar during the first week of June 2022.
4. Student welfare
 - 4.1 Faculties were asked to encourage the students to participate enthusiastically in the CSR activities
 - 4.2 Faculties were asked to encourage the students to actively participate in the ongoing month long summer internship.
 - 4.3 Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Dr. Rabindranath Pradhan has informed that one of the second semester student Mr. Ashish Kumar Pani has requested to waive the Academic fees as his father expired recently. His financial condition is not good. The matter is discussed and conveyed to higher authority for necessary action.
5. Academic:
 - 5.1 All faculties were asked to prepare the E-material for their respective subjects they are teaching in the current semester.
 - 5.2 All faculties were asked to prepare and submit the necessary updated documents for NAAC.
 - 5.3 It has been decided that the list of chemicals required and the labware and glassware required will be finalized by 25th may 2022.

Sd/-

HoD, Department of Chemistry

Faculty :

Dr. Narayan Gauda

Dr. Rosy Malik

Dr. Rabindra Nath Pradhan

Mr. I Shiva Ranakoti

~~Gauda~~ 25-05-2022

~~Rosy Malik~~

~~Pradhan~~

~~Ranakoti~~
25/5/2022

Agenda : 1. Course Completion status

2. Uploading the attendance in ERP

3. Conduct webinar

4. Research Paper & proposal writing

5. Smooth conduct of summer internship

6. Involving students in the CSR activities

7. Conduction of mentoring class & submission of mentoring report to the chief mentor

8. Procurement of lab requirements

9. Preparation of E-materials.

10. Preparation of NAAC documents.

Minutes : 1. 4 out of 7 modules have been covered by the faculties

2. Faculties are uploading ERP attendance regularly.

3. Faculties were asked to write papers & proposals.

4. Status of summer internship was discussed.

5. Students were encouraged to participate in CSR activities.

6. Dr. Rabindra Pradhan has advised the issue of financial problem of Ashish Pari (Bsc. 2nd sem) & it was discussed to take this matter to higher authorities.

7. purchase order preparation for lab requirements were discussed.

8. Faculties were asked to prepare E-materials & NAAC documents.

Snap shot of fees details of Ashish Kumar Pani. The fees has been reduced.

1:21

LTE 59

Academic	Academic Miscellaneous	Hostel	Hostel Miscellaneous	Transport	Transport Miscellaneous	Total Outstanding Amount
13280	0	0	0	0	0	13280

All Fees	Academic Fees	Hostel Fees	Transport Fees	Miscellaneous Fees
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Sr.No.	Head Name	Amount
1	Tuition Fees	50000.00
2	Previous Adjustment	15000
Total Applicable Fee :		65000
Amount to Pay :		<input type="text" value="13280"/>

Pay Fee Online Pay Using QR Code

Sr. No	Transaction Id	Academic Year	Amount	Transaction Date/Time	Transaction Type	Note	Print Receipt
1	136815	2022-2023	7000.00	2023-03-10/2023-03-10 01:03:57	Card Swipe	Swiping HDFC 9222	
2	133308	2022-2023	10000.00	2023-01-30/2023-01-30 03:01:45	Card Swipe	Swiping HDFC 9222	
3	118620	2022-2023	24720.00	2022-10-31/2022-11-01 02:11:11	Online	Sponsor Pnb-070	
4	116176	2022-2023	10000.00	2022-09-24/2022-09-24 01:09:52	Card Swipe	Swiping HDFC 92229542310	
5	92141	2021-2022	25000.00	2022-03-03/2022-03-03	Cash	cash	

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