

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
M S Swaminathan School of Agriculture/School of Fisheries, Paralakhemundi

MENTORING REPORT

Date: 12/02/2020

Time: 11:30 am - 12:30 pm

Name of the Mentor: AJAY KUMAR PRUSTY

Sl. No.	Name of the student	Regd. No.	Signature of the student	Discussions/ Comments
1	Sudheep Kumar Ghoo	170804130283	Sudheep	} fan not working in classroom (C-122)
2	Rama Krishna Panigrahi	170804130298	Rama Krishna Panigrahi	
3	Ritika Jena	170804130289	Ritika Jena	Ritika J.
4	Bhikshasri Behera	170804130300	Bhikshasri Behera	} ERP
5	Bijayalaxmi Swain	170804130291	Bijayalaxmi Swain	
6	Suvimalaxmi Nayak	170804130285	S. Nayak	
7	Sharmi Behera	170804130288	Sharmi Behera	
8	Prabeen Kumar Dakea	170804130190	Prabeen K. Dakea	
9	Saileja Sahu	170804130060	Saileja Sahu	
10	Samiir Patra	170804130287	Samiir Patra	
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Signature of the mentor


Signature of the Dean, MSSoA
DEAN
M S Swaminathan School of Agriculture
CUTM, Paralakhemundi


HOD & Batch Coordinators meeting (Dt. 25-02-2020)
CUTM, MSSSOA, Paralakhemundi, Odisha

The meeting has been conducted through offline mode for the school of MSSSOA and the minuetts are as follows:

1. Kissan Mela preparedness meeting.
2. Certificate preparation by involving students.
3. Discussion for arrangement of stalls, inauguration, distribution of invitations to Govt. officials.
4. Discussion on the preparation of leaflets in the Odia, Telugu and English.
5. **After getting the issues related to non-functionality of fan in the classroom, the electrician was informed immediately for the necessary repairment and he was also advised to check the fans and lights of each class room in every week. The contact number of the electrician has also been provided to the class representatives for on spot solution.**
6. **Students are facing problems in ERP due to some server related issues. The issue was forwarded to IT administrator for necessary action. Later the IT administrator has upgraded the ERP version for smooth running of the ERP.**


Signature of Dean, MSSSoA 25/2/20

DEAN
M S Swaminathan School of Agriculture
CUTM, Paralakhemundi


Signature of Dean (Admin.), MSSSoA 26/2/20

DEAN (Administration)
M.S. Swaminathan School of Agriculture
CUTM, Paralakhemundi