

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT

School of Applied Sciences, Paralakhemundi

Mentoring Format

School/Department Name: M.Sc. Chemistry (2nd Sem) Name of the Mentor: Prof. SK Najmul Islam Date: 22.12.20

Sl. No.	Regd. No.	Name of the student	% of Attendance	Learning Record	Understanding of Subjects	Backlog status	Pending dues	Personal Problem	Corrective measures	Signature of the students
1	192205100002	SWATI REKHA PANIGRAHI	95.79	Yes	Yes	NIL	NO	Doubt in advanced organic Chemistry class.	Concerned teacher was requested to take extra classes & clarify the doubts	Swati Rekha Panigrahi
2	192205100003	PREETI PRIYADARSHANI NAYAK	99	Yes	Yes	NIL	NO	NO		Preeti Priyadarshan Nayak
3	192205100004	JYOTIRANI RATH	97%	Yes	Yes	NIL	NO	NO		Jyotirani Rath
4	192205100005	RAKHEE MAHAPATR	59%	Yes	Yes	NIL	NO	NO		Rakhee mahapatra
5	192205100006	KISAN KHILLA	T	C	T	A	K	E	N	
6	192205100007	GORGUBILLI IMAMAHESH	97%	Yes	Yes	NIL	NO	NO		G. Uma wumesh
7	192205100008	SRADHANJALI RAUT	73%	Yes	Yes	NIL	NO	NO		Sradhanjali Raut
8	192205100010	BADAL SINGH	100%	Yes	Yes	NIL	NO	NO		Badal Singh
9	192205100011	JYOTIRAJ MAHAPATRA	100%	Yes	Yes	NIL	NO	Some extra classes should be	discussed in the Dean meeting It will be	Jyotiraj Mahapatra

SK Najmul Islam

Signature of the Mentor

arranged to make the Advanced organic Chemistry class more understandable and arranged extra classes
Signature of the Dean, SoAS

A. Mishra



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI
School of Applied Sciences
104th Faculty Meeting**

Venue: Chamber of Undersigned

Date: 09th March 2020

Time: 5:00PM

Members Present:

1. Prof. Ashok Misra, Dean, SoAS& Professor, Dept. of Mathematics
2. Prof .S.P. Nanda, Dean (Admin), & Professor, Dept. Of Chemistry (ABSENT)
3. Prof .BanitamaniMallik Associate Professor, Dept.Of Mathematics.
4. Prof.PratibhaTripathy, Associate Professor, Dept. of Physics.
5. Prof .G.K.Sahu Asst. Professor, Dept.of.Physics.
6. Prof. Prasanta Kumar Rath, Asst. Professor, Dept. of Physics. (ABSENT)
7. Prof.BalajiPadhy, Asst. Professor, Dept. of Mathematics.
8. Prof.NarayanGouda, Asst.Professor, Dept. of Chemistry
9. Prof. I. Siva Ramakoti, Asst. Professor, Dept. of Chemistry
10. Prof.U.L.Devakumar, Dept. of Optometry.
11. Prof.Neelima, Asst. Professor, Dept. Of Optometry.
12. Prof.SauravKarmakar, Asst. Professor, Dept. Of Optometry. (ABSENT)
13. Prof.Satyanarayan Dhal, Asst.Professor, Dept.of.Physics.
- 15.Prof.Sayed MuktarHossain, Asst. Professor, Dept. of Chemistry
16. Prof.Sk Najmul Islam, Asst. Professor, Dept. of Chemistry
18. Prof. Rosy Mallik, Asst. Professor, Dept. of Chemistry.
17. Mr.Dibakar Office Assistant.

AGENDA FOR DISCUSSION:

1. Status of NAAC Data submission in Tracker & NAAC Files- **HoDs to bring the status of further Developments on NAAC data as discussed in the last meeting**
2. Minutes of Deptt. Meetings- **HoDs**
3. Planning of Remedial classes
4. SoAS Research Group- **Dr.Rosy Mallik to follow up the status immediately**
 - i. 11 Research papers to be sent for publication latest by 5th March 2020 and to ensure publication by June 2020-**Status**
5. Career Plan of Students(Either Placement or JRF)- **Career Coordinator**
 - i. Plan for Value added Courses through Workshop mode(Human Rights & Introduction to Gender)
 - ii. Baseline Test & Mid Line Test marks updation
 - iii. Planning to conduct Midline Test for this even semester students
6. Mentoring Status & Mentoring File for NAAC- **Chief Mentor**
7. Status of E- Content/PPT for all Odd/Even Semester Courses- **HoDs**
8. Status of all Projects - - **Dr.Satya & Dr.Muktar**
9. World Optometry Day-Observation
10. Feedback of Students-**Programme Coordinator**

MINUTES

Initiating the discussion, Prof. Ashok Misra, Dean SOAS welcomed the esteemed members to the meeting. The deliberations of the meeting are as follows,

1. Status of NAAC Data submission in Tracker & NAAC Files- HoDs to bring the status of further Developments on NAAC data as discussed in the last meeting

Dean reviewed about the Status of NAAC data submission in the Tracker and HoDs are reported that all have done what is in the tracker and uploaded it in the tracker.

2. Minutes of Deptt. Meetings- HoDs

Dean asked to all the HoDs regarding the minutes of Department meetings and HoDs are reported that they have conduct the department meeting with faculty and already they send the minutes to the Dean.

3. Planning of Remedial classes

All the batch coordinator are here by advised to collect the list of the subject in which 3 or more students got backlogs in it and prepare timetable for the remedial classes for them.

4. SoAS Research Group- Dr.Rosy Mallik to follow up the status immediately

i. 11 Research papers to be sent for publication latest by 5th March 2020 and to ensure publication by June 2020-Status

Dean asked SoAS Research coordinator regarding the Research papers and asked her to submit the list of paper among the 11 Research papers form SoAS how many have been send for publication it should be ready by tomorrow.

5. Career Plan of Students(Either Placement or JRF)- Career Coordinator

Dean asked to career coordinator about the career plan of students and it is in process.

i. Plan for Value added Courses through Workshop mode (Human Rights & Introduction to Gender)

Prof.I shiva Ramakoti Discussed with Tapas and he will send the PPT and according we will plane for the Value added courses through workshop mode.

ii. Baseline Test & Mid Line Test marks updation

Career coordinator reported that Baseline test and mid line test marks are obtained from the mentors and soon it will be updated.

iii. Planning to conduct Midline Test for this even semester students

Career coordinator reported that next week midline test will be conducted for this even semester students.

6. Mentoring Status & Mentoring File for NAAC- Chief Mentor

Dean asked the chief mentor to be strict in the data submission and asked every mentors to submit the Mentoring data to chief mentor by 30th of every month and he will do the consolidated mentoring data.

Dr. Sk Najmul Islam informed that few students have doubts in Advanced Organic Chemistry-2. The undersigned asked HoD, Chemistry to look after the matter. Dr.

Narayan Gouda volunteered to take extra classes for those students to clarify their doubts.

7. Status of E- Content/PPT for all Odd/Even Semester Courses- HoDs

Dean reviewed about the status of E-Contents/PPT for all odd/Even semester courses. And Hods are reported that E-Content/PPT for odd semester is over and for even semester is in progress and dean advised to finish the E-Contents for even semester as soon as possible.

8. Status of all Projects - - Dr.Satya & Dr.Muktar

Dean suggested that by first week of April the projects should be finished and the report should be submitted by the students.

9. World Optometry Day-Observation

Dean reported that on 23rd March world optometry day will be conducted by the B.Optomety faculty and students and 3 guests are invited form seminar, hence all are requested to help them regarding world optometry day and all students should join in the seminar without fail.

10. Feedback of Students-Programme Coordinator

Porgramme coordinator reported that all students have given their feedback reports. Dean said that now onwards we should collect the feedback from the alumni students and also some of the parents.

There were no more points raised for discussion, hence the discussion ended with a vote of thanks to the chair.

Sd/-
Dean, SoAS