CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT

28 09 Nume of the	17 Time: 12:3b -1:3	ool of Agriculture, Paralakhemu IMITTEE MEETING REPORT Paralakhemu Name of the Proctor: Signature of the student	- FM328A
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Supparis	708061700	Signature of the student	Discussions/ Comments
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Signature of the Mentor

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M.S. Swaminathan School of Agricultu & CUTM, Paralakhemundi

HOD & Batch Coordinators meeting (Dt. 02-11-2017) CUTM, MSSSOA, Paralakhemundi, Odisha

The meeting has been conducted through offline mode for the school of MSSSOA and the minuets are as follows:

- 1. Safety measures for different departmental labs and fields were discussed.
- 2. Review of mentors' record was conducted.
- 3. Workload for even semesters.
- 4. After getting the drinking water issue raised by the students, as it's a part of administrative section, the matter was forwarded immediately to director of administration for necessary action. The aqua guard technician was informed and necessary repairment of aqua guard was done on priority basis.

M. Seweds M. Signature of Dean, MSSSoA 211117

M S Swammathan School of Agriculture CUTM, Paralakhemundi Signature of Dean (Admin.), MSSSOA

DEAN (Administration)
M.S. Swaminathan School of Agriculture
CUTM, Paralakhemundi