

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA “Employee Induction Programme”
(02-07-2022)**

Resource Person: Dr. SP Nanda

REPORT

NAME OF THE PROGRAM: “Employee Orientation Programme”

DATE AND VENUE: **02-07-2022**, Centurion University of Technology and Management (CUTM), Paralakhemidi campus.

ABOUT RESOURCE PERSON: Dr. S.P. Nanda is working as Dean, Administration and in Centurion University of Technology and Management, Paralakhemundi.

ABOUT THE SESSION: Dr. Anita Patra, Registrar of CUTM has welcomed the gathering with a brief introduction about the session. Dr. Patra has invited the HoDs of each department to discuss the scope of the facilities to be utilized for teaching, research and extension. The HoDs of the department also mentioned the scope of interdisciplinary research. The employees insisted on attending a test about the university. Dr. S.P. Nanda has mentioned several topics to bring the best out of students with new teaching methods and also discussed the smart classrooms.

OBJECTIVES:

1. Introduction to each department in the company and a list of employees to meet who are crucial to the new employee's success. The best orientations have set up these meetings prior to the new employee's arrival.
2. The objective is to help both undergraduate students and their parents adjust to the campus through a series of activities and sessions organized as part of the program.
3. The faculties were introduced to all the rules and policies of the institution.
4. The faculties were then told to bring all the documents required and meet at the HR office.

OUTCOME: Faculties were aware of the facilities in the university at the end of the programme. The programme would help them to focus on the academic activities within the university mandates by utilizing the available facilities.

No. of Participants: 21



Figure: Glimpse from Employee Orientation Programme

Administrative Training Programme on **Employee Induction Programme**

Date: 02-07-2022

Resource Person: Dr. S.P. Nanda

Time: 9.30 am - 12.00 pm
Venue: Board Room

Figure: Brochure of the Programme

List of Participants

1	Mr. I. Rama Koti	Assistant Professor
2	Dr. Ashok Misra	Professor
3	Dr. Banitamani Mallik	Professor
4	Dr. Balaji Padhy	Assistant Professor
5	Dr. Santosh Kumar Bhal	Assistant Professor
6	Dr. Vijaya Mditana	Associate Professor
7	Dr. Prajna Pani	Professor
8	Dr. Girish Prasad Rath	Assistant Professor
9	Dr. Susanta Kumar Patnaik	Assistant Professor
10	Dr. Amir Prasad Behera	Assistant Professor
11	Dr. Subhendu Kumar Mishra	Associate Professor
12	Mr. Sharmistha Sahu	Assistant Professor
13	Dr.Soma Maji	Assistant Professor
14	Dr. Mayank Singh	Assistant Professor

15	Dr. Satya Prakash Nanda	Professor cum Dean
16	Dr. M. Devender Reddy	Professor cum Dean Acad
17	Mr. Anil Kumar J.	Associate Dean
18	Mr. B. Chakrapani	Professor
19	Dr. Chitrasena Padhy	Assistant Professor
20	Dr. Ajay Kumar Prusty	Assistant Professor
21	Dr. Satarupa Modak	Assistant Professor



Dr. Prasanta Ku. Mohanty
Dean Academic



Prabhat K. Pattnaik
FDP Coordinator