



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

SDP on

“New Student Reporting Management”

Date: 25-06-2018

Resource Person: Mr. Durga Padhi

No. of Participants: 09

Venue: Centurion University of Technology and Management, Paralakhemidi, Odisha

About the Session: Mr. Durga Padhi has welcomed on to the stage to address the faculty about the reporting management of newly joined students in the CUTM. The resource person initiated the session with the formalities to be followed, certificates to be verified, application forms to be filled, fee payment and hostel allotment to the newly joined students. The parents of the students will be provided food in the students' mess for free. He has distributed the duties to different faculty members.

Objectives: To make sure that the admission process and joining of new students and hostel allotment without any difficulty.

Outcome: The faculty members got an idea on the reporting management of the newly joined students.



**Centurion University of
Technology and Management**



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List of Participants



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Attendance Sheet

Sl. No.	Name	Signature
1	Prof. Sandipan Pine	
2	Prof. S.P.Nanda	
3	Mr Gouri Kumar Sahu	
4	Prof.P.Kalyan Chakravarthi	
5	Mr. Santosh	
6	Mr. Ranjit Singh	
7	Mr. Ram Prasad Das	
8	Mr. Pramod Padhy	
9	Prof. Durga Prasad Padhi	

Dr. Prasanta Ku. Mohanty
Dean Academic

Prof. KVD Prakash
Dean - IIE & HRD