To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(Vishal Kumar Singh) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

Vishal Kumar Singh

for.



## **JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT**

**PARALAKHEMUNDI** 

Date: 13th ) 672020

Name of Employee	:	Vinhal kuman Singh
Purpose of Expenditure	:	1CMSEA-2019
Expenditure Budget Head	:	

## SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs	.)	Amount (Rs.)		
01	Registration fre	2500+				
02				2500/-		
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
	Total Expenditure :	25W/		2500/-		
	Less advance taken (if any) :					
	Balance to be (Refund/ Payment) :					

Vorhal	Kmm
Signature	of Claimant

Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

## JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

## Journal Voucher

No. : JV/03/107

Dated: 19-Jan-2

Particulars		Debit	Cred
Conference Registation fee Vishal Kumar Singh	Dr	₹ 2500.00	
			₹ 2500.00
			,
Account of :			
ng the expenses incurred by Vishal Kumar Singh for conference purpose is now accounted.			
of the reflective purpose is now accounted.			

Authorised Signatory