

17<sup>th</sup> December 2019

To  
The Dean  
CUTM

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

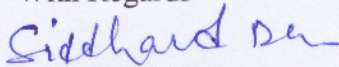
Dear Sir,

I am (Siddhartha Das) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

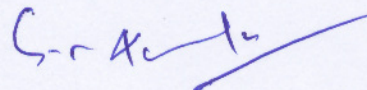
Conference registration fee may kindly be reimbursed.

Thanking you

With Regards



Siddhartha Das, Asst. Professor





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 12/01/2020

Name of Employee : Siddhartha Das, Asst Professor

Purpose of Expenditure : IONSEA-2019, Conference.

Expenditure Budget Head :

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Siddhartha Das

Signature of Claimant

S. R. Das

Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Anita Patra

Registrar

Dy. Registrar Finance

