

December 6th 2019

To  
The Dean  
CUTM-PKD

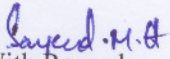
Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am (Sayed Muktar Hossain) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

  
With Regards

Sayed Muktar Hossain



# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 6th Jan 2020

Name of Employee : Sayed Muktar Hossain

Purpose of Expenditure : ICMSEA-2019

Expenditure Budget Head : \_\_\_\_\_

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Sayed-MH  
Signature of Claimant

\_\_\_\_\_  
Recommended by  
(Dean/Dy. Registrar/HOD)

\_\_\_\_\_  
Checked by

\_\_\_\_\_  
Dy. Registrar Finance

Abul  
Registrar

**J I T M 2019 - 2020**  
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India  
Phone: (06815) 222999, 223088, Fax: (06815) 222150

**Journal Voucher**


No. : **JV/03/101**

Dated : 14-Jan

Particulars	Debit	Credit
Conference Registration fee To Sayed Muktar Hossain	₹ 2500.00	
Dr		₹ 2500.00
	₹ 2500.00	₹ 2500.00

**On Account of :**

Being the expenses incurred by Sayed Muktar Hossain for conference purpose is now accounted.

  
Authorised Signator