To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(S. Kameswar Rao) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

S. Kameswar Rao

Jul



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date	20	th	160	20	73

Name of Employee	S. Kameshan Roo	
Purpose of Expenditure	1CMSEA-2019	
Expenditure Budget Head		

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)	
01	Regionation fee	2500		
02		1	2500/-	
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
	Total Expenditure :	250VH	2500/-	
			2)092	
	Less advance taken (if any) :			
	Balance to be (Refund/ Payment) :			

Signature of Claimant

Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2019 - 2020 At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/175

Dated: 25-Jan

Particulars		Debit	Cr
Conference Registation fee S.Kameswara Rao	Dr		₹ 2500.00
Account of ng the expenses incurred by S.Kameswara Rao for conference purpose is now accounted.			
		₹ 2500.00	₹ 250

Authorized Signator