To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(Prasanta Kumar Choudhury) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

Prasanta Kumar Choudhury

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JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Data	21	54	lan	2020
Date	71	")	an	2020

Name of Employee	:	Prasanta kuman Choudhwry
Purpose of Expenditure	:	1 CMSEA -2019
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)		Amount (Rs.)		
01	Registation fre	2500H	2500/-			
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
	Total Expenditure :	2500-		2500/-		
	Less advance taken (if any) :					
	Balance to be (Refund/ Payment) :					

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/124

Dated: 27-lan

Particulars	Dated: 27-J			
Conference Registation fee			Deb	
To Prasant Kumar Choudhary		Dr	₹ 2500.00	₹ 2500.00
on Account of :				
sing the expenses incurred by Prasant Kuma	ar Choudhary for conference purpose is now accounted.		₹ 2500.00	₹ 2500.00

Authorised Signatory