To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam.

I am(Prajna Pani) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards
Prajna Pani
Prajna Pani



## **JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT**

**PARALAKHEMUNDI** 

Date: 20 th Jan 2020

Name of Employee	:	Prajna Pani
Purpose of Expenditure	:	1CMSEA-2019
Expenditure Budget Head	:	

## SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.	Amount (Rs.)		
01	Regionation fee	2501		2500/-	
02		1			
03					
04					
05					
06					
07					14
08					
09					
10					
11					
12			1		
	Total Expenditure :	25 OV+		2500/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

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Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

## JIT M 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

## Journal Voucher

No. : JV/03/179

Dated: 28-J Particulars Debit Conference Registation fee Dr ₹ 2500.00 Prajna Pani ₹ 2500.00 On Account of Being the expenses incurred by Prajna Pani for conference purpose is now accounted.

Authorised Signator

₹ 2500.0

₹ 2500.00