To The Beaning, CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(M. Devender Reddy) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

M. Devender Reddy

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JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

		_	- 1	_			
Date	2	3	rd	Ja	n	23	23

Name of Employee	:	M. Devender Reddy
Purpose of Expenditure	:	1CMSEA-2019 (
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)		
01	Registration per	2501			
02			2500/-		
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	2500}	2500/-		
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Signature of Claimant	
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Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2019 - 2020 At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/126

Dated: 28-Jar

Particulars	Dala			
Conference Registation fee Devender Reddy	D-	Deb ₹ 2500.00	oit C	
Devender Reddy	Dr	2000.00	₹ 2500.00	
			,	
Account of :				
g the expenses incurred by Devender Reddy for conference purpose is now accounted.				
		₹ 2500.00	₹ 2500	

Authorised Signatory