To The Dean-Admin CUTM

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Sir,

I am (Dr. K.Satya Krishna Prasad) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

K. Satya Krishna Prasad

Grand



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date: 10/01/2020

Name of Employee	:	Dr. K. Satya Krishna Prasad
Purpose of Expenditure	:	TOMAFA -2019, Conference
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)		
01	Registration fee	2500/-	25001-		
02		1			
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	2500/-	2500/-		
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

nita Pales

JITM 2019 - 2020 At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/168

Dated: 21-Jan

Particulars		Dated : 21-Jan		
Conference Registation fee		Debi		
K.Satya Krishna Prasad	Dr	₹ 2500.00	₹ 2500.00	
Account of				
g the expenses incurred by K.Satya Krishna Prasad for conference purpose is now accounted	ed.			
		₹ 2500.00	₹ 2500	