To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(Chinmayee Patra) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

Chinnage Patre With Regards

Chinmayee Patra

Grade



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

			(-			
Date		ı	اد		160	23	50

Name of Employee	:	Chinmagee Patra 1CMSEA-2019	
Purpose of Expenditure	:	1CMSEX-2019	
Expenditure Budget Head	:		

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fre	25WH	
02			2500/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500+	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment):		

Chiama	ju Parke
Signature of	of Claimant

Recommended by

Checked by

(Dean/Dy. Registrar/HOD)

Dy. Registrar Finance

Registrar

JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No.: JV/03/152

Dated: 10-Jar

Particulars	Debi	
Conference Registation fee	₹ 2500.00	₹ 2500.00
		1
n Account of :		
eing the expenses incurred by Chinmayee Patra for conference purpose is now accounted.		
	₹ 2500.00	0 ₹ 250

Authorised Signa