

December 13th 2019

To  
The Dean  
CUTM

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

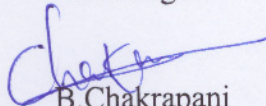
Dear Sir,

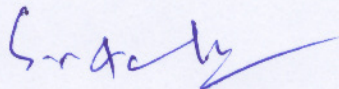
I am (B.Chakrapani) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

  
B.Chakrapani  
Asst. Professor





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 04.01.2020

Name of Employee : B. Chakrapani, Asst Professor  
Purpose of Expenditure : ICMSEA - 2019, Conference.  
Expenditure Budget Head : \_\_\_\_\_

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee.	2500/-	2500/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Chak  
Signature of Claimant

S. K. T. L.  
Recommended by  
(Dean/Dy. Registrar/HOD)

\_\_\_\_\_  
Checked by

\_\_\_\_\_  
Dy. Registrar Finance

APB  
Registrar

**JITM 2019 - 2020**  
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India  
Phone: (06815) 222999, 223088, Fax: (06815) 222150


**Journal Voucher**

No. : **JV/03/132**

Dated : 20-J

Particulars	Debit	Credit
Conference Registration fee To B.Chakrapani	Dr ₹ 2500.00	₹ 2500.00
	₹ 2500.00	₹ 2500.00

On Account of :  
Being the expenses incurred by B.Chakrapani for conference purpose is now accounted.

  
Authorised Signatory