To The Dean CUTM-PKD

Sub: Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Dear Madam,

I am(Amit Kumar) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards

Amit Kumar

My



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

	12th	1 .	2.1	
Date .	710	Jan	201.	ر

Name of Employee	:	Amit kuman
Purpose of Expenditure	:	1CM SEA - 2019
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)		Amount (Rs.)	
01	Registration fee	2501-			
02		1		2500/-	
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
	Total Expenditure :	25W)		2500/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Hour	mar
Signature	of Claimant

1. 2 b.

Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2019 - 2020

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/177

Dated : 21-la

Particulars			ated : 21-
Conference Registation fee Amit Kumar	Dr	Debit ₹ 2500.00	₹ 2500.00
, which carries	0,		
Account of			
g the expenses incurred by Amit Kumar for conference purpose is now accounted.			
		₹ 2500.00	₹ 2500

Authorised Signator